

**HENRIETTA TOWN BOARD**  
**AGENDA**  
**MAY 7, 2014**  
**7:00 P.M.**

Supervisor Moore  
Councilman Mulligan  
Councilwoman Zinck  
Councilman Page  
Councilman Breese

ORDER OF BUSINESS

1. Roll Call
2. Prayer
3. Pledge of Allegiance to the Flag
4. Public Presentation/Agenda Items
5. Approval of Minutes of the Preceding Meeting(s):  
April 16, 2014  
On Motion of: Councilwoman Zinck   Seconded by: Councilman Page
6. Miscellaneous Communications
7. Introduction of and Action Upon Local Laws, Ordinances, Resolutions
8. Reports of Standing Committees and Actions Thereon
9. Reports of Special Committees
10. Public Comment
11. Adjournment

**Presentation – 7:00 P.M.**

Antoinette Brown Blackwell Awards – Tina Thompson

RESOLUTION #10-122/2014

Authorize Accounts Payable

RESOLUTION #10-123/2014

Authorize Ordinance to Set Standards for Neighborhood Parking on River Meadow Drive

RESOLUTION #10-124/2014

Call for Public Hearing – Rezoning Request – Vacant Land on East Side of John Street

RESOLUTION #10-125/2014

Authorize Advertisement for Bids – Tinker Park Cow Barn Roof Replacement

RESOLUTION #10-126/2014

Authorize Repair of Storm Sewer – Stone Hill Estates Subdivision – Section 1

RESOLUTION #10-127/2014

Award Low Bid – 2014 Sanitary Sewer Repairs Project

RESOLUTION #10-128/2014

Accept Dedication of Sanitary Sewers – The Preserve Subdivision, Section 9

RESOLUTION #10-129/2014

Authorize Attendance of PERMA Annual Safety Conference

RESOLUTION #10-130/2014

Authorize Purchase of (2) Zero Turn Lawn Mowers – Parks Department

RESOLUTION #10-131/2014

Authorize Attendance of Annual Highway School

RESOLUTION #10-132/2014

Declare Items Surplus Materials – IT/Parks Department

RESOLUTION #10-133/2014

Authorize Agricultural Lease – Miller Farms, Property on Martin Road

RESOLUTION #10-134/2014

Adopt Resolution Identifying Taxpayer Assistance Program Bill Number and Title

RESOLUTION #10-135/2014

Authorize Personnel Items

PURSUANT TO CALL A REGULAR MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, WAS DULY HELD AT THE HENRIETTA TOWN HALL, 475 CALKINS ROAD, HENRIETTA, NEW YORK ON THE 7<sup>TH</sup> DAY OF MAY, 2014 AT 7:00 P.M.

**MEMBERS PRESENT**

Supervisor Jack W. Moore  
Councilman William J. Mulligan, Jr.  
Councilwoman Janet B. Zinck  
Councilman M. Rick Page  
Councilman Kenneth Breese  
Daniel J. Mastrella, Town Attorney  
Leann C. Case, Town Clerk

*(SILENT PRAYER)*

*(PLEDGE OF ALLEGIANCE TO THE FLAG)*

**SUPERVISOR MOORE**

I first would like to mention that Mike Condello is here tonight with his Participation in Government class and Mike, if you could just give everybody a wave and welcome.

**COUNCILWOMAN ZINCK**

Welcome everybody.

**SUPERVISOR MOORE**

I hope we set a good example. We have a presentation tonight from the Antoinette Brown Blackwell Awards and Tina Thompson will be our lady of the night. Oh, I'm sorry, Virdell, excuse me, I'm not looking at my program.

*(During the Thirty-Second Annual Antoinette Brown Blackwell Society Ceremony, the members presented the 2014 Henrietta Woman of the Year Award to Sarah Perkins; and the 2014 Scholarship to Emily Zeafra and Trevor Hardwick.)*

**SUPERVISOR MOORE**

Thank you very much for everything that you did tonight for the community and for the outstanding recipients of which I'm very honored because I've known Sarah as a customer for thirty-five (35) years. But thank you for a very, very beautiful ceremony once again and they'll have goodies out in the hallway and we'll have a short recession for five (5) minutes and then we'll start our meeting, but thank you for coming.

*(Brief intermission at 7:25 P.M.)*

*(Meeting re-opened at 7:28 P.M.)*

SUPERVISOR MOORE

We'd like to go ahead now and reconvene the meeting, please.

COUNCILMAN MULLIGAN

Let's rock.

SUPERVISOR MOORE

Could I have the approval of the Minutes for April 16, 2014?

COUNCILWOMAN ZINCK

Mr. Supervisor, I'd like to move approval of the Minutes of the April 16, 2014 Meeting.

COUNCILMAN PAGE

Second.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

SUPERVISOR MOORE

Is there anybody in the audience that would like to speak on any of the Agenda items?  
*(Pause, no response)* Could I have the first Resolution, please?

RESOLUTION #10-122/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilwoman Zinck

BE IT RESOLVED, that the Director of Finance be authorized to pay the following bills payable:

Exhibit A	Bills Payable dated 05/07/2014	\$ 463,796.29
Exhibit B	Manual Bills Payable dated 04/24/2014	\$ 2,776.38
Exhibit C	Manual Bills Payable dated 04/29/2014	\$ 1,613.61

Exhibit D                      Manual Bills Payable dated 05/07/2014                      \$                      75.00

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #10-123/2014

On Motion of  
Councilwoman Zinck

Seconded by  
Councilman Page

WHEREAS, a Public Hearing was held at the Henrietta Town Hall, 475 Calkins Road, Henrietta, New York on April 16, 2014 at 7:00 p.m. before the Town Board to consider amendments to the Code of the Town of Henrietta, Chapter §273-6, entitled "Vehicles and Traffic, No Parking Zones," and

WHEREAS, all members of the public who wish to comment were heard and considered, and

WHEREAS, the Town Board, after due deliberation and consideration of all public comments and staff input believes the following amendments to the Henrietta Town Code, Section §273-6, are necessary and appropriate to address issues of safety and quality of residential life in the affected areas.

THEREFORE, BE IT RESOLVED, that the following amendments be adopted, per the attachment, and be effective ten (10) days from publication, as provided by Law.

BE IT FURTHER RESOLVED, that the Town Clerk be hereby directed to add said amendments, as adopted, to the Code of the Town of Henrietta.

BE IT FURTHER RESOLVED, that the Commissioner of Public Works is hereby directed to post said no parking areas in accordance with this Resolution.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye



SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye

Carried

RESOLUTION #10-126/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilwoman Zinck

WHEREAS, sections of 12", 18", and 21" diameter corrugated steel sewer pipe located in Section 1 of the Stone Hill Estates Subdivision has begun to deteriorate, and

WHEREAS, the Director of Engineering and Planning has determined that the pipe is in poor condition and warrants a repair to prevent any further pipe deterioration, and

WHEREAS, the work can be performed under the Monroe County Contract for Cured-in-Place Pipelining (CIPP), Contract Number 0412-11-4700006791.

THEREFORE, BE IT RESOLVED, that Skanex Pipe Services, Inc., 753 Rowley Road, Victor, New York 14564 be hereby authorized to perform the repair on the Stonebury Crossing storm sewer at a cost not to exceed \$165,205.00.

BE IT FURTHER RESOLVED, that the Supervisor or his designee, be hereby authorized to pay Skanex Pipe Services in the amount not to exceed \$165,205.00 upon successful completion of this Project and acceptance by the Director of Engineering and Planning.

SUPERVISOR MOORE

Discussion?

COUNCILMAN MULLIGAN

Under discussion, that Nevins/Authors area, that's known as Stone Hill Estates? Chris?

SUPERVISOR MOORE

Chris?

COUNCILWOMAN ZINCK

I didn't think so.

COUNCILMAN MULLIGAN

I didn't think it was.

SUPERVISOR MOORE

I think we have a paper mistake. Stone Hill Estates is off of Stone Road.

COUNCILWOMAN ZINCK

Yeah.

SUPERVISOR MOORE

They got the two (2) mixed up.

CHRIS MARTIN, DIRECTOR OF ENGINEERING & PLANNING

Chris Martin, Director of Engineering & Planning. No, that must've been a typo on the Resolution. It should be Stonebury Crossing, it's not Nevins Road.

COUNCILWOMAN ZINCK

Stonebury Crossing?

CHRIS MARTIN, DIRECTOR OF ENGINEERING & PLANNING

Right.

SUPERVISOR MOORE

So let's let the Record be corrected to show the road as Stonebury Crossing instead of Nevins.

CHRIS MARTIN, DIRECTOR OF ENGINEERING & PLANNING

That's correct.

SUPERVISOR MOORE

Okay. And it should be the storm sewer.

CHRIS MARTIN, DIRECTOR OF ENGINEERING & PLANNING

Correct.

SUPERVISOR MOORE

Okay. I'm sorry for the problem, but we got it fixed.

COUNCILMAN MULLIGAN

Who reviews these before the meeting?

SUPERVISOR MOORE

The Town Clerk and myself.

COUNCILMAN MULLIGAN  
Okay.

COUNCILWOMAN ZINCK  
We forgive you.

SUPERVISOR MOORE  
Is there any other discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
		Carried

RESOLUTION #10-127/2014

On Motion of  
Councilman Page

Seconded by  
Councilwoman Zinck

WHEREAS, Resolution #8-104/2014 authorized the advertisement for bids for the Year 2014 Sanitary Sewer Repairs Project, for the spot repairs to the existing sanitary sewers at Beaconsfield Road, Belmanor Drive, Cedarhurst Drive, Celia Drive, Chiltern Road, Crockett Drive, Crystal Valley Overlook, Eagan Boulevard, Lovelace Lane, Manordale Lane, Maple Valley Crescent, Nevins Road, Palm Desert Drive, Pinnacle Road, Post Hill Drive, Rampart Street, River Meadow Drive, Riverview Drive, Riverview Heights, Rouge Road, and Strawberry Hill Road, and

WHEREAS, three (3) bids were received, and the low bid, meeting specifications, was received from FineLine Pipeline, Inc., for a total cost of \$329,975.00.

THEREFORE, BE IT RESOLVED, that FineLine Pipeline, Inc., 6271 Decker Road, Livonia, New York 14487, be hereby awarded the bid.

BE IT FURTHER RESOLVED, that the Supervisor or his designee be hereby authorized to pay FineLine Pipeline, Inc., in an amount not to exceed \$329,975.00 upon successful completion of said work and acceptance by the Director of Engineering and Planning.

SUPERVISOR MOORE  
Discussion?

COUNCILMAN MULLIGAN

Under discussion, Mr. Martin again, please. I got a call last year that they were doing some repairs on Crockett, is this correct that they're doing additional repairs on Crockett?

CHRIS MARTIN, DIRECTOR OF ENGINEERING & PLANNING

Yeah, last year on Crockett we had a couple emergency sanitary laterals that we had to repair, so we were able to get that in under the 2013 Project. But this year, we're just going further on that as well.

COUNCILMAN MULLIGAN

Okay, thank you.

CHRIS MARTIN, DIRECTOR OF ENGINEERING & PLANNING

You're welcome.

SUPERVISOR MOORE

Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	No
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #10-128/2014

On Motion of  
Councilman Breese

Seconded by  
Councilwoman Zinck

WHEREAS, BRW of Greece, LLC, the Developer of The Preserve Subdivision, Section 9, located on York Bay Trail, has installed sanitary sewers in said subdivision section, and

WHEREAS, the Developer has offered to dedicate and relinquish ownership of the stated utility to the Town of Henrietta, and

WHEREAS, the Department of Drainage, Sewer and Sidewalks and the Director of Engineering and Planning have determined that the said sanitary sewer system was installed in accordance with Town requirements and have recommended that they be accepted by the Town.

THEREFORE, BE IT RESOLVED, that the said sanitary sewer system for the described subdivision section be and they hereby are accepted.

BE IT FURTHER RESOLVED, that such acceptance is made subject to the

Developer, or its representative, securing with the Town of Henrietta a properly executed Maintenance Bond in the sum of Two Thousand, Five Hundred Dollars (\$2,500.00) for a period of two (2) years.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
Carried		

RESOLUTION #10-129/2014

On Motion of  
Councilman Breese

Seconded by  
Councilwoman Zinck

WHEREAS, the Safety Officer has requested authorization to attend the Annual PERMA Safety Conference at the Sagamore Hotel in Bolton Landing, New York on May 22, 2014 through May 23, 2014, and

WHEREAS, funds are available in the year 2014 Budget, and

WHEREAS, PERMA covers the cost of meals and lodging for one (1) employee of the Town, and

WHEREAS, the Town Board supports and encourages additional training for all Town employees.

THEREFORE, BE IT RESOLVED, that Dean C. Marshall, Jr., Safety Officer, be hereby authorized to attend the two (2) day Annual PERMA Safety Conference at a cost not to exceed \$120.00, to include New York State Thruway tolls and the use of a Town vehicle.

BE IT FURTHER RESOLVED, that all properly prepared vouchers be submitted to the Supervisor or his designee for reimbursement.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye

Carried

RESOLUTION #10-130/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilman Page

WHEREAS, the 2014 Equipment Replacement Schedule calls for the replacement of two (2) zero turn mowers to replace equipment #237 and #236, and

WHEREAS, equipment meeting specifications is available through the New York State Office of General Services Contract Procurement Contract Award #21459 at a cost not to exceed \$12,765.42, which includes the \$7,700.00 trade in value of the existing equipment.

THEREFORE, BE IT RESOLVED, that Lakeland Equipment Corporation, PC64361, located at 3237 Union Street, North Chili, New York 14514 is hereby awarded the purchase of two (2) new zero turn lawn mowers per specifications.

BE IT FURTHER RESOLVED, that the Director of Finance be hereby authorized to pay the John Deere Company in the amount not to exceed \$12,765.42 upon delivery and receipt of all proper documentation and acceptance by the Commissioner of Public Works.

BE IT FURTHER RESOLVED, that the existing equipment, ID #3859 and #4109 be removed from the Park Department's inventory list upon delivery of the new equipment.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye

Carried

RESOLUTION #10-131/2014

On Motion of  
Councilman Page

Seconded by  
Councilman Breese

WHEREAS, the Commissioner of Public Works, Craig Eckert; the Safety Officer, Chuck Marshall; and the Acting Fleet Maintenance Supervisor, Ron LaRocca, have requested authorization to attend the year 2014 Highway School to be held at Ithaca College, Ithaca, New York on June 2, 2014 through June 4, 2014, and

WHEREAS, funds are available in the year 2014 Budget, and  
WHEREAS, the Town Board supports and encourages additional training for all  
Town employees.

THEREFORE, BE IT RESOLVED, that Craig Eckert, Commissioner of Public Works;  
Chuck Marshall, Safety Officer; and Ron LaRocca, Acting Fleet Maintenance Supervisor,  
be hereby authorized to attend the three (3) day school at a cost not to exceed \$500.00  
per person to include the prepaid registration fee at a total cost not to exceed \$300.00,  
and for all other expenses incurred, and the use of a Town vehicle.

BE IT FURTHER RESOLVED, that all properly prepared vouchers be submitted to  
the Finance Department for reimbursement.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #10-132/2014

On Motion of  
Councilwoman Zinck

Seconded by  
Councilman Breese

WHEREAS, the IT Coordinator has requested that the following items be declared  
surplus materials:

<u>Inventory #</u>	<u>Description</u>
3778	Dell Optiplex 740
3962	Dell Optiplex 280
8019	Dell Optiplex 740
4197	Dell Optiplex 745
3776	Dell Dimension E521
4376	Dell Optiplex 760
3949	Dell 20" Monitor
4385	Dell Precision T5400

WHEREAS, the Commissioner of Public Works has requested that the following  
item be declared a surplus material:

<u>Inventory #</u>	<u>Description</u>
1963	1989 John Deere 185 Hydro Riding Mower

THEREFORE, BE IT RESOLVED, that the items listed above from the IT Coordinator be declared surplus materials and be sent to the Parks and Facilities Department for disposal.

BE IT FURTHER RESOLVED, that the item listed above from the Commissioner of Public Works be consigned to the Teitsworth Municipal Auction to be held on May 10, 2014.

BE IT FURTHER RESOLVED, that all said items be removed from the Town's inventory list.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye

Carried

RESOLUTION #10-133/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilwoman Zinck

WHEREAS, the Town of Henrietta has previously leased a portion of land located at 1345 Martin Road, known as Martin Road Park, to Miller Farms for farming purposes, and

WHEREAS, the Town Board of the Town of Henrietta desires to continue to keep the land in use as farm land, and

WHEREAS, George Paul Miller of Miller Farms, 2309 Pinnacle Road, Rush, New York 14543, has previously farmed the land and desires to renew the Lease Agreement with the Town for a period of one (1) year, from May 18, 2014 through May 18, 2015, for thirty (30) acres of tillable land at \$45.00 per acre, amounting to an annual rent of \$1,350.00, and

WHEREAS, the Town Attorney has reviewed the Lease Agreement and found it to be in proper form.

THEREFORE, BE IT RESOLVED, that the Supervisor of the Town of Henrietta is hereby authorized to sign the Lease Agreement on behalf of the Town of Henrietta.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye

Carried

RESOLUTION #10-134/2014

On Motion of  
Supervisor Moore

Seconded by  
Councilman Mulligan

WHEREAS, the Town Board passed Resolution #9-120/2014 on April 16, 2014 requesting that the New York State Legislature enact legislation authorizing the Town of Henrietta to implement a Taxpayer Assistance Program as a measure to reduce the Town's General Fund surplus and to provide meaningful tax relief to homeowner residents of the Town of Henrietta, and

WHEREAS, Senate Bill S 7109 and Assembly Bill A 9504, "An Act providing for a property taxpayer assistance authorization for taxpayers in the Town of Henrietta, County of Monroe," have been introduced in the New York State Legislature that would allow the Town of Henrietta to implement a Taxpayer Assistance Program that will provide property owner-occupiers of residential homes a taxpayer relief payment of up to \$100.00 for the Fiscal Year 2014 per owner-occupied residential home in the Town of Henrietta based on ownership as of June 1, 2014, and

WHEREAS, said legislation is necessary in order to allow the Town of Henrietta to enact a local law providing a Taxpayer Assistance Program.

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Henrietta hereby supports New York State Senate Bill S 7109 and New York State Assembly Bill A 9504 which would allow the Town of Henrietta to enact legislation implementing a Taxpayer Assistance Program as described.

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the New York State Senate and the New York State Assembly forthwith.

SUPERVISOR MOORE

Discussion?

COUNCILMAN PAGE

Just a clarification, it says a hundred dollars (\$100) per year, I believe it's just for one year, 2015, correct?

SUPERVISOR MOORE

Correct.

COUNCILMAN PAGE

Just want to get that on the Record, it's one (1) year.

DANIEL MASTRELLA, TOWN ATTORNEY

It is, it should be corrected for the Fiscal Year 2014 and the recitation of the Assembly Bill number in the first "Therefore, be it resolved" paragraph should be corrected also.

COUNCILMAN BREESE

Oh. See that's right, it's got two (2) different Bill numbers.

COUNCILWOMAN ZINCK

Thank you.

SUPERVISOR MOORE

Okay. Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #10-135/2014

On Motion of  
Councilwoman Zinck

Seconded by  
Councilman Breese

BE IT RESOLVED, that the following person be hired:

Lisa Diaz                      Town Clerk, Part-Time Clerk @ \$12.00/hr., effective May 5, 2014.

BE IT FURTHER RESOLVED, that the following people be re-hired for 2014 Summer Seasonal Employment, effective April 20, 2014:

Highway Department:  
Clark Hadley @ \$8.50/hr.

Drainage Department:  
Elyse Youngman @ \$10.25/hr.

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Sewer Department:

Chris Proukou @ \$9.25/hr.

Parks Department:

Earl Blighton @ \$11.25/hr.

Patrick Aiken @ \$8.50/hr.

Kevin Echevarria @ \$8.50/hr.

Victoria Mangino @ \$8.50/hr.

BE IT FURTHER RESOLVED, that the following people be hired as 2014 Summer Seasonal Employment, effective April 20, 2014:

Parks Department:

Timothy Hahn @ \$8.25/hr.

Linda Bensinger @ \$9.00/hr.

Kyle Sossong @ \$8.25/hr.

Kenneth Pattridge @ \$8.25/hr.

Patrick Byrne @\$8.25/hr.

Aaron Thomas @ \$8.25/hr.

Highway Department:

Terry Passafime @ \$8.25/hr.

Mark Harrington @ \$14.00/hr.

Corey Kent @ \$8.25/hr.

BE IT FURTHER RESOLVED, that the following employee changes be made, effective April 20, 2014:

Mitchell Wright

Highway Department, Seasonal Laborer @ \$9.50/hr.,  
from on-call Wingperson.

Kevin Fogarty

Highway Department, Seasonal Laborer @ \$8.50/hr.,  
from Seasonal Dispatcher.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan            voting        Aye

Councilwoman Zinck            voting        Aye

Councilman Page                voting        Aye

Councilman Breese              voting        Aye

Supervisor Moore                voting        Aye

Carried

SUPERVISOR MOORE

That concludes the Resolution part of the Meeting. Is there anybody that would like to come before the Board and speak on any subject? *(Pause, no response)*

COUNCILWOMAN ZINCK

Isn't this where your students come up and give their little speech, Mike? Glad to have you here.

TB May 7, 2014

SUPERVISOR MOORE

Seeing no willing participants, may I have a motion for adjournment?

The Regular Meeting of the Henrietta Town Board was moved for adjournment by Councilman Page, seconded by Councilwoman Zinck at 7:52 P.M. and was adjourned without objection.

Respectfully submitted,

Rebecca B. Wiesner  
Deputy Town Clerk

# TOWN OF HENRIETTA

## Vendor Activity Report

#10-122/2014

Vendor Code: 0000736100 PIONEER PRINT & COPY CTR  
1099 Option: Don't print a 1099 Fed ID/SS:

Invoice No.	Inv Date	Voucher No.	Check No	ID	Due/Paid	Status	Description	Amount
12117	04/22/2014	719041	67364	00001	04/24/2014	P	HENRIETTA NEWSLETTER SPRING 2014	2,776.38
Total Vouchers for Vendor:								2,776.38
Total YTD Paid for Vendor:								3,384.88
Grand Total Voucher:								2,776.38
Grand Total YTD Paid for Vendor:								3,384.88

# TOWN OF HENRIETTA

## Vendor Activity Report

Vendor Code: 0000395030  
 1099 Option: Don't print a 1099

GUARDIAN-BETHLEHEM  
 Fed ID/SS:

**VOUCHERS**

Invoice No.	Inv Date	Voucher No.	Check No	ID	Due/Paid	Status	Description	Amount
00 46504	04/01/2014	719020	67365	00001	04/29/2014	P	APRIL DENTAL AND EYE PREMIUM FROM 4/1/14 - 4/30/14	1,613.61
<b>Total Vouchers for Vendor:</b>								<b>1,613.61</b>
<b>Total YTD Paid for Vendor:</b>								<b>8,147.73</b>

**Grand Total Voucher:** 1,613.61  
**Grand Total YTD Paid for Vendor:** 8,147.73

# TOWN OF HENRIETTA

## Vendor Activity Report

Vendor Code: 0000662731  
 1099 Option: Don't print a 1099

MONROE COUNTY CLERK  
 Fed ID/SS:

**VOUCHERS**

Invoice No.	Inv Date	Voucher No.	Check No	ID	Due/Paid	Status	Description	Amount
RIT ACCESS EASEMENT	05/07/2014	719286	67531	00001	05/07/2014	P	RECORDING FEE FOR SEWER ACCESS EASEMENT FOR RIT INN & CONFERENCE CENTER	75.00

Total Vouchers for Vendor: 1      75.00  
 Total YTD Paid for Vendor: 171.85

Grand Total Voucher: 75.00  
 Grand Total YTD Paid for Vendor: 171.85

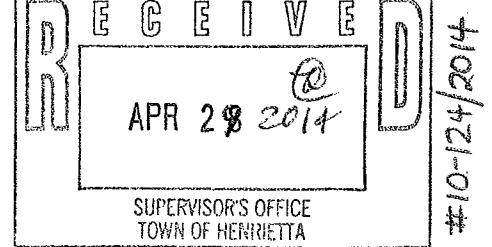
- (45) River Meadow Drive, on the cul-de-sac and between River View Drive and East River Road on both sides and between River View Drive and the River Meadow Drive cul-de-sac on the north side only.
- (46) River View Drive between River Meadow Drive and River View Heights Drive on both sides and between River View Heights Drive and the north terminus of River View Drive on the west side only.
- (47) Hazel Street on the west side only
- (48) Wellington Drive on the south side only
- (49) Landing Street on the west side only
- (50) River Meadow Drive on the north side only
- (51) Celia Court on the north side only.

# Woods Oviatt Gilman LLP

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Tel: 585.987.2800  
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www.woodsoviatt.com



Writer's Direct Dial Number: 585.445.2736  
Writer's Direct Fax Number: 585.445.2636  
Email: bbrugg@woodsoviatt.com

April 29, 2014

Hon. Jack W. Moore, Supervisor  
And Town Board  
Town of Henrietta  
475 Calkins Road  
Henrietta, New York 14467

**Re: Request for Rezoning, Vacant Land on East Side of John Street,  
being a 22.344 +/- acre portion of property with Tax ID No. 175.01-01-02**

Dear Supervisor Moore and Town Board Members:

This office represents RRL Acquisitions LLC and its principal Richard LeFrois in connection with a request for rezoning of certain property on John Street in the Town of Henrietta. RRL Acquisitions has entered into a contract to purchase a 22.344 +/- acre portion of the parcel located on the east side of John Street with Tax ID No. 175.01-01-02 from its current owner. We are requesting rezoning of that property to be purchased from R-1-15 to Industrial.

As you know, Mr. LeFrois is the owner and developer of much property in the Town of Henrietta, including other property on John Street. The current request is for rezoning of that part of the existing parcel which is situated on John Street. The proposed Industrial zoning is consistent with zoning and character of the neighborhood and adjacent property, including other property developed by Mr. LeFrois on the west side of John Street. The proposed rezoning will allow for the natural and intended extension of Industrial zoning along the John Street extension, a thriving industrial corridor in the Town. There is no residential development along the John Street extension. Industrial zoning and use is more appropriate than the current zoning, which is inconsistent with the character of the area.

The requested rezoning is consistent with the Town's 2003 Comprehensive Land Use Plan, which then recognized that the possible extension of John Street to Lehigh Station Road would make this area more attractive for light industrial/office development. Figure 4-1 calls for this property to be included in commercial/industrial zoning, as part of larger area including lands on both the east and west side of the John Street extension from Bailey Road to Lehigh Station Road, and the east side of John Street south of Jefferson Road all the way to Lehigh Station Road. These areas have been zoned and developed consistent with the Comprehensive Plan and in accordance with the Industrial District.

{2215726: }

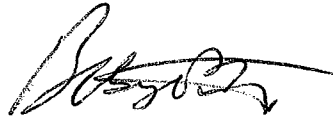
Hon. Jack W. Moore, Supervisor  
And Town Board  
Town of Henrietta  
April 29, 2014  
Page 2

Enclosed with this request is a formal Petition requesting the rezoning, together with the legal description, map, EAF, and an owner authorization letter. We request that at your upcoming meeting of May 7, you accept this request. We also request that you refer the request to the Planning Board for review at their upcoming May 13 meeting and call for a public hearing to be held at your June 4, 2014 meeting.

Should you have any questions or require any additional information, please do not hesitate to contact me at any time. Thank you for your consideration of this matter.

Very Truly Yours,

WOODS OVIATT GILMAN LLP



Betsy D. Brugg

BDB/mxm  
Enclosure

STATE OF NEW YORK COUNTY OF MONROE  
TOWN OF HENRIETTA TOWN BOARD

---

In the Matter of Request for Rezoning of Vacant Land  
on the East Side of John St.  
In the Town of Henrietta

**PETITION**

---

**TO THE TOWN BOARD OF THE TOWN OF HENRIETTA  
MONROE COUNTY, NEW YORK**

1. The undersigned Petitioner is the contract vendee of certain vacant land located in the Town of Henrietta (the "Property") which consists of 22.344 +/- acres, being real property located on the east side of John Street and part of a parcel bearing tax account number 175.01-01-02.
2. Petitioner hereby requests that the Town Board of the Town of Henrietta (the "Town") rezone the Property from the R-1-15 Residential District to the Industrial District. A legal description of the Property is the annexed as Schedule "A", being the property to be rezoned.
3. This rezoning request is in accordance with the Town of Henrietta 2003 Comprehensive Land Use Plan, as updated in 2011, which called out the Property as within the area contemplated for Commercial/Industrial zoning. The requested rezoning is consistent with the existing zoning and character of the neighborhood.
4. Submitted with this Petition are the following supporting documents:
  - a. Letter of Intent;
  - b. Environmental Assessment Form (EAF);
  - c. Legal Description and Map of the Property; and

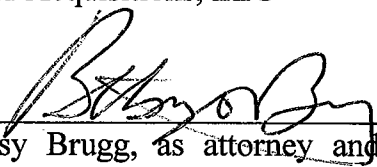
d. Owner Authorization.

**WHEREFORE**, the undersigned Petitioner respectfully petitions the Town Board to grant this rezoning Petition and to amend the Town of Henrietta Zoning map to indicate the same.

Dated this 28<sup>th</sup> day of April, 2014

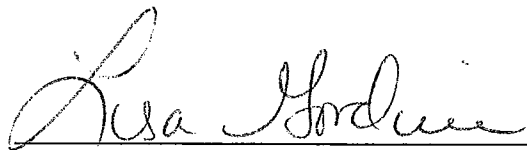
**PETITIONER**

RRL Acquisitions, LLC

By:   
Betsy Brugg, as attorney and authorized agent for  
Petitioner

STATE OF NEW YORK    )  
COUNTY OF MONROE    ) ss:

On the 28<sup>th</sup> day of April, in the year 2014, before me, the undersigned, a Notary Public in and for said state, personally appeared Betsy Brugg, personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by her signature on the instrument, the person or the entity upon behalf of which the person acted, executed the instrument.



LISA GOODWIN  
Notary Public, State of New York  
No. 01G06054979  
Qualified in Monroe County  
Commission Expires: 02/20/ 2015

# Mary C. Vasile Trust

April 28, 2014

Town of Henrietta  
475 Calkins Road  
Rochester, NY 14467

**RE: Vacant Land- John Street**  
**Tax Parcel ID #175.01-01-02**

To Whom It May Concern:

The undersigned, authorized representative of property owner of the above-referenced property, hereby consents and authorizes RRL Acquisitions, LLC, its affiliates, representatives and agents ("LeFrois") to request governmental approvals, including rezoning of a portion, and subdivision of, the above-referenced property, and the undersigned further, appoints LeFrois as the attorney-in-fact for the purpose of preparation and filing of such applications. The undersigned also shall cooperate with LeFrois by allowing, upon reasonable notice and at reasonable times, governmental and agency officials to enter upon and inspect the above-referenced property in connection with said approval processes, as may be required.

Sincerely,

Mary C. Vasile Trust

By: Stephen P. Vasile

Name: STEPHEN P. VASILE

Title: TRUSTEE

**LEGAL DESCRIPTION  
LOT 1  
VASILE SUBDIVISION**

All that tract or parcel of land situated in Town Lot's 14, 13 & 15, Township 12, Range 5 & 6 5 of the Phelps & Gorham Purchase in the Town of Henrietta, County of Monroe, State of New York and being more particularly described as follows:

Beginning at a point in the easterly right-of-way of John Street, said point being the point of curvature of lands acquired by the Monroe County Department of Transportation and having a station of 120+87.76 per map number 12 parcel numbers 1,2,3,4 & 5;

Thence northerly along the easterly right-of-way of John Street on a bearing of N 46° 58' 12" E a distance of 922.44 feet to a point;

Thence easterly on a bearing of N 87° 49' 58" E a distance of 950.50 feet to a point, said point being in the west line of Town Lot 14;

Thence southerly along the west line of Town Lot 14 on a bearing S 20° 43' 47" W a distance of 906.46 feet to a point, said point being in the southeast corner of Town Lot 14;

Thence westerly along the south line of Town Lot 14 on a bearing of S 88° 33' 07" W a distance of 966.75 feet to a point;

Thence northerly on a bearing of N 01° 25' 48" W a distance of 119.73 feet to a point;

Thence westerly on a bearing of S 88° 34' 12" W a distance of 428.32 feet to a point, said point being in the easterly right-of-way of John Street;

Thence northerly on a curve to the right having a radius of 1,300.00 feet and a curve length of 135.95 feet to a point, said point being the true point and place of beginning.

Subject to all covenants, easements and restrictions of record if any affecting said premises as recorded in the Monroe County Clerk's office.

Being and hereby intending to describe a parcel of land, containing 22.344 acres of land more or less to the right-of-way of the John Street, as shown on a survey map prepared by the DDS Companies and dated April 22, 2014.

617.20  
Appendix B  
Short Environmental Assessment Form

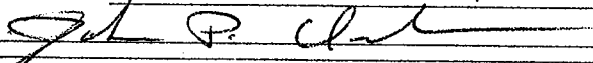
**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>			
John Street - East - Subdivision and Rezoning / The DDS Companies			
Name of Action or Project: John Street - East - Subdivision and Rezoning			
Project Location (describe, and attach a location map): John Street, Town of Henrietta, Monroe County			
Brief Description of Proposed Action: Subdivision of the existing 63.677 acre parcel into two (2) lots. Lot 1 will be 22.344 acres and Lot 2 will be the remaining 41.333 acres. Lot 1 is proposed to be rezoned from Residential (R-1-15) to Industrial (I).			
Name of Applicant or Sponsor: RRL Acquisitions, LLC - Applicant		Telephone: 585-334-1120	
		E-Mail:	
Address: 1020 Lehigh Station Road			
City/PO: Henrietta		State: NY	Zip Code: 14467
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: Town Board of Henrietta Town Planning Board of Henrietta			NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		63.677 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		63.677 acres	
4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input checked="" type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: N/A only subdivision and rezoning	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ N/A only subdivision and rezoning	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ N/A only subdivision and rezoning	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	<input type="checkbox"/> NO <input type="checkbox"/> YES		

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor name: <u>Sponsor - John P. Clarke, The DDS Companies</u>		Date: <u>4-29-14</u>
Signature: <u></u>		

**Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2.** Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

**Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT**



**Skanex Pipe Services, Inc.**

753 Rowley Road  
Victor, New York 14564

**Quote**

Date	Quote #
4/18/2014	4398

This quote is valid for 30 days.  
Call or email with any questions.

<b>Customer Name / Address</b>
Town Of Henrietta Attn: Craig Eckert 475 Calkins Road Henrietta, NY 14467

Web Site :	www.skanex.com
Phone :	585-924-4070
Fax :	585-924-4629
Federal ID :	16-1057377
email :	dgraham@skanex.com

Description	Qty	Cost	Discount	Terms
				Net 30
				Total
2014 Town Of Henrietta Storm Sewer Slip Lining Project				
Pricing based off of Monroe County Term Contract TCC#7				
Provide and install approximately:				
626 LF of 12" CSP @ \$70.00/LF = \$43,820				
1,142 LF of 18" CSP @ \$90.00/LF = \$102,780				
185 LF of 21" CSP @ \$120.00/LF = \$22,200				
17 laterals @ \$300/EA = \$5,100				
TOTAL FOR ABOVE FOUR ITEMS = \$173,900				
Minus 5% discount of \$8,695				
REVISED TOTAL = \$165,205				
To accept this quotation, please sign and return: _____ Date: _____				<b>Total</b>
				\$165,205

# TOWN OF HENRIETTA

## INTEROFFICE MEMORANDUM

**DATE:** April 21, 2014  
**TO:** Town Board  
**FROM:** Christopher E. Martin, P.E.  
Director of Engineering & Planning  
**SUBJECT:** Stone Hill Estates Subdivision Storm Sewer Sliplining Project

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### Description

The proposed project consists of sliplining sections of twelve, eighteen, and twenty-one inch diameter corrugated steel pipe storm sewers that have deteriorated and need to be repaired or replaced.

### Approximate Cost Breakdown

Unit prices are based on the Monroe County Contract for 2014.

Breakdown:

12" Diameter CIPP	626 LF	x	\$70.00/LF	=	\$43,820
18" Diameter CIPP	1,142 LF	x	\$90.00/LF	=	\$102,780
21" Diameter CIPP	185 LF	x	\$120.00/LF	=	\$22,200
Service Lateral Connection	17 EA	x	\$300.00/EA	=	<u>\$5,100</u>
Total				=	\$173,900

# TOWN OF HENRIETTA

## INTEROFFICE MEMORANDUM

**DATE:** April 30, 2014

**TO:** Town Board

**FROM:** Christopher E. Martin, P.E. *CEM*  
Director of Engineering & Planning

**SUBJECT:** Bid Opening  
2014 Sanitary Sewer Repairs Project

A bid opening was held for the above-referenced project on April 30, 2014, and the results from the three (3) Bidders are tabulated in the attached Summary of Bids and Bid Tabulation for your review.

Based on the Bid Tabulation, FineLine Pipeline, Inc. submitted the lowest total bid in the amount of \$329,975.00, and per our review, it is recommended that FineLine Pipeline, Inc. be awarded the Contract to perform the 2014 Sanitary Sewer Repairs Project.

xc: Leann Case – Town Clerk  
Craig Eckert – Commissioner of Public Works  
Mike Catalano – Drainage, Sewer & Sidewalk Department  
File

**TOWN OF HENRIETTA  
SUMMARY OF BIDS**

**PROJECT:** 2014 Sanitary Sewer Repairs Project  
**ADDRESS:** Various  
**LOCATION:** Various

**BID DATE:**  
**BID TIME:**

April 30, 2014  
 10:00 AM

NAME OF BIDDER	TOTAL BID	ALTERNATE	TOTAL BID	REMARKS
FineLine Pipeline, Inc.	\$ 309,975.00	\$ 20,000.00	\$ 329,975.00	<input checked="" type="checkbox"/> BID BOND <input checked="" type="checkbox"/> SIGNED/SEALED <input checked="" type="checkbox"/> ADDENDUM <input type="checkbox"/> CASH/CHECK <input checked="" type="checkbox"/> MUNICIPAL LAW <input checked="" type="checkbox"/> NON-COLLUS
Villager Construction	\$ 364,172.50	\$ 15,000.00	\$ 379,172.50	<input checked="" type="checkbox"/> BID BOND <input checked="" type="checkbox"/> SIGNED/SEALED <input checked="" type="checkbox"/> ADDENDUM <input type="checkbox"/> CASH/CHECK <input checked="" type="checkbox"/> MUNICIPAL LAW <input checked="" type="checkbox"/> NON-COLLUS
Randsco Pipeline, Inc.	\$ 325,993.00	\$ 21,000.00	\$ 346,993.00	<input checked="" type="checkbox"/> BID BOND <input checked="" type="checkbox"/> SIGNED/SEALED <input checked="" type="checkbox"/> ADDENDUM <input type="checkbox"/> CASH/CHECK <input checked="" type="checkbox"/> MUNICIPAL LAW <input checked="" type="checkbox"/> NON-COLLUS
				<input type="checkbox"/> BID BOND <input type="checkbox"/> SIGNED/SEALED <input type="checkbox"/> ADDENDUM <input type="checkbox"/> CASH/CHECK <input type="checkbox"/> MUNICIPAL LAW <input type="checkbox"/> NON-COLLUS
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				<input type="checkbox"/> BID BOND <input type="checkbox"/> SIGNED/SEALED <input type="checkbox"/> ADDENDUM <input type="checkbox"/> CASH/CHECK <input type="checkbox"/> MUNICIPAL LAW <input type="checkbox"/> NON-COLLUS

**TOWN OF HENRIETTA**  
**BID TABULATION**

DATE: April 30, 2014  
 RE: 2014 Sanitary Sewer Repairs Project

DATE OF BID OPENING: April 30, 2014  
 TIME OF BID OPENING: 10:00 AM

ITEM NO.	ITEM	EST. QTY.	UNIT	Fineline Pipeline Inc.		Villager Construction		Randsco Pipeline, Inc.	
				UNIT PRICE	\$	UNIT PRICE	\$	UNIT PRICE	\$
1	Mobilization/Demobilization	1	LS	\$11,000.00	\$11,000.00	\$14,000.00	\$14,000.00	\$10,000.00	\$10,000.00
2	8" Dia. Sanitary Sewer Repair in Grass Area Complete in Place	270	LF	\$250.00	\$67,500.00	\$365.00	\$98,550.00	\$250.00	\$67,500.00
3	8" Dia. Sanitary Sewer Repair in Grass Area Longer Than 15' Complete in Place	15	LF	\$250.00	\$3,750.00	\$250.00	\$3,750.00	\$300.00	\$4,500.00
4	8" Dia. Sanitary Sewer Repair in Pavement Area Complete in Place	240	LF	\$310.00	\$74,400.00	\$370.00	\$88,800.00	\$280.00	\$67,200.00
5	8" Dia. Sanitary Sewer Repair in Pavement Area Longer Than 15' Complete in Place	60	LF	\$310.00	\$18,600.00	\$230.00	\$13,800.00	\$300.00	\$18,000.00
6	Sanitary Wye Replacement Complete in Place	57	EA	\$350.00	\$19,950.00	\$30.00	\$1,710.00	\$1,000.00	\$57,000.00
7	Sanitary Lateral Cleanout Replacement Complete in Place	30	EA	\$250.00	\$7,500.00	\$170.00	\$5,100.00	\$700.00	\$21,000.00
8	Long Side Lateral Replacement Complete in Place	18	EA	\$3,500.00	\$63,000.00	\$4,150.00	\$74,700.00	\$2,300.00	\$41,400.00
9	Short Side Lateral Replacement Complete in Place	22	EA	\$1,250.00	\$27,500.00	\$2,150.00	\$47,300.00	\$1,000.00	\$22,000.00

**TOWN OF HENRIETTA**  
**BID TABULATION**

DATE: April 30, 2014  
 RE: 2014 Sanitary Sewer Repairs Project

DATE OF BID OPENING: April 30, 2014  
 TIME OF BID OPENING: 10:00 AM

ITEM NO.	ITEM	EST. QTY.	UNIT	Fineline Pipeline Inc.		Villager Construction		RandSCO Pipeline, Inc.	
				UNIT PRICE	\$	UNIT PRICE	\$	UNIT PRICE	\$
10	Town Road Pavement Restoration Complete in Place	1,025	SF	\$8.00	\$8,200.00	\$7.50	\$7,687.50	\$8.00	\$8,200.00
11	Town Concrete Gutter Restoration Complete in Place	50	LF	\$15.00	\$750.00	\$40.00	\$2,000.00	\$20.00	\$1,000.00
12	Asphalt Driveway Restoration Complete in Place	475	SF	\$7.00	\$3,325.00	\$5.00	\$2,375.00	\$7.00	\$3,325.00
13	Maintenance and Protection of Traffic	1	LS	\$4,500.00	\$4,500.00	\$4,400.00	\$4,400.00	\$4,868.00	\$4,868.00
<b>Total of Bid</b>					<b>\$309,975.00</b>	*	<b>\$364,172.50</b>		<b>\$325,993.00</b>
14	Add Alternate Bid No. 1	1	LS	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00	\$ 21,000.00	\$ 21,000.00

Total of Base Bid and Alternate No. 1

\$329,975.00

\$379,172.50

\$346,993.00

\$0.00

# TOWN OF HENRIETTA

## INTEROFFICE MEMORANDUM

**DATE:** May 1, 2014

**TO:** Mike Catalano  
Drainage, Sewer, and Sidewalk Department

**FROM:** Christopher E. Martin, P.E. *CEM*  
Director of Engineering & Planning

**SUBJECT:** The Preserve Subdivision, Section 9  
Application No. PB-221.9  
Town of Henrietta

This is written confirmation that the construction work performed on the sanitary sewer system for the subdivision section referenced above has been inspected and determined to be acceptable. All construction work completed under this section was constructed in accordance with the approved plans and to the Town of Henrietta's Specifications.

The construction of the sanitary sewer system was completed by the Contractor, Reddy Construction. The Developer has satisfactorily completed the majority of the outstanding construction punch list items tabulated in our letter dated March 25, 2014. The final Record Utility Drawings are in the process of being completed. The total construction cost for the sanitary sewer system is \$25,375.00. The Contractor will need to furnish a 10% Maintenance Bond to the Town of Henrietta in the amount of \$2,500.00. The final acceptance date and commencement of this two (2) year Maintenance Bond will begin on May 7, 2014.

It is recommended that the dedication of all construction work completed on the sanitary sewer system be accepted for this section.

xc: David Riedman – BRW of Greece, LLC  
Richard Tallman – Reddy Construction  
Rick Giraulo – LaDieu Associates, PC  
File



Town of Henrietta  
475 Calkins Road  
Henrietta, New York 14467  
Drainage Department  
585-359-7005

May 2, 2014

**TO:** Supervisor Moore and the Town Board

**FROM:** Craig Eckert, Commissioner of Public Works

**SUBJECT:** New Equipment

The 2014 Equipment Replacement Program provides funds for the replacement of 2 zero turn lawn Mowers. I am therefore requesting authorization to purchase the following equipment from the State Contract, price not to exceed \$12,765.42. All of the replaced equipment will be removed from inventory and traded in to Lakeland Equipment Corporation.

New York State Contract 21459

Dealer: Lakeland Equipment Corporation, PC 64361

3237 Union Street

North Chili, NY 14514

Park Department Inventory:

- (1) 2014 John Deere Z950R Commercial ZTrak, price not to exceed \$10,315.21  
Inventory #4109, 2005 John Deere 777, vehicle #237 to be traded in at \$4,400.00
  
- (2) 2013 John Deere Z950R Commercial ZTrak, price not to exceed \$10,150.21  
Inventory #3859, 2004 John Deere 777, vehicle #236 to be traded in at \$3,300.00

**LEASE OF AGRICULTURAL PROPERTY**

WHEREAS, the Town of Henrietta is the owner of property located at 1345 Martin Road in the Town of Henrietta, New York, which property was previously vested in Tirabassi Farms; and

WHEREAS, the Town of Henrietta is desirous that the land continue to be used for agricultural uses; and

WHEREAS, George Paul Miller of Miller Farms desires to farm said land consisting of approximately thirty (30) acres of tillable farm land.

IT IS HEREBY AGREED between the Town of Henrietta and George Paul Miller, Miller Farms, 2309 Pinnacle Road, Rush, New York 14543, that said lands be leased to Miller Farms (hereinafter the "Tenant") and that said Tenant hereby agrees to farm and till said lands for the 2014 crop season at a rental of Forty-Five Dollars (\$45.00) per acre, for a total rental of Thirteen Hundred and Fifty Dollars (\$1,350.00) payable on or before June 1, 2014. Tenant covenants and agrees that Tenant shall be obligated to restore the real property to its original condition and shall make no improvements to the real property without the express prior written approval of the Town of Henrietta.

Tenant shall not be allowed to store any pesticides, herbicides, chemicals, fuel oil, gasoline, or chemicals or fuel of any nature on the property.

Tenant shall not be allowed to store any farm equipment on the property for longer than a forty-eight (48) hour duration unless actually engaged in the planting, cultivating or harvesting of crops.

Tenant further agrees to indemnify and hold harmless the Town of Henrietta, its agents and employees, from any and all claims of any nature and shall indemnify the Town of Henrietta from all liability, costs, damages or expenses due or in any way related to Tenant's possession or use of the real property including the attorney's fees and the cost of defense. Tenant agrees that he shall, before exercising any rights under this Lease, furnish to the Town of Henrietta a Certificate of Insurance naming the Town of Henrietta as an insured or additional insured against all liability claims in an amount not less than One Million Dollars (\$1,000,000.00), and in the form satisfactory to the Town of Henrietta insuring against injury to persons, wrongful death, property damage, and claims of every nature.

Tenant acquires no additional rights to use or possess the property other than spelled out herein.

This Lease is not assignable by the Tenant without prior permission of the Town of Henrietta.

This Lease shall terminate on May 18, 2015.

Dated: TOWN OF HENRIETTA  
By:

\_\_\_\_\_  
Jack W. Moore, Supervisor

Dated: MILLER FARMS  
By:

\_\_\_\_\_  
George Paul Miller