

**HENRIETTA TOWN BOARD
ORGANIZATIONAL MEETING
AGENDA
JANUARY 7, 2009**

RESOLUTION #1-1/2009

Appoint Planning Board Attorney

RESOLUTION #1-2/2009

Appoint Zoning Board Attorney

RESOLUTION #1-3/2009

Authorize Director of Finance to Make Interfund Loans

RESOLUTION #1-4/2009

Authorize Supervisor to Approve Purchases/License Agreements up to \$7,500

RESOLUTION #1-5/2009

Adopt Personnel Hiring Procedure

RESOLUTION #1-6/2009

Adopt Town Board Rules

RESOLUTION #1-7/2009

Reappoint Member to Planning Board

RESOLUTION #1-8/2009

Reappoint Members to Zoning Board

RESOLUTION #1-9/2009

Reappoint Members to Conservation Board

RESOLUTION #1-10/2009

Reappoint Monroe County Environmental Management Council Member

RESOLUTION #1-11/2009

Reappoint Library Trustee

RESOLUTION #1-12/2009

Reappoint Member to Youth Board

- RESOLUTION #1-13/2009
Reappoint Member to Recreation Commission
- RESOLUTION #1-14/2009
Appoint Chairpersons to Boards
- RESOLUTION #1-15/2009
Appoint Liaisons to Boards, Commissions and Committees
- RESOLUTION #1-16/2009
Establish Bonding Amounts for Certain Town Employees
- RESOLUTION #1-17/2009
Establish Blanket Employee Fidelity Policy
- RESOLUTION #1-18/2009
Establish Petty Cash Amounts
- RESOLUTION #1-19/2009
Establish Time and Place for Town Board Meetings
- RESOLUTION #1-20/2009
Authorize Mileage for Town Business
- RESOLUTION #1-21/2009
Establish Town Business Hours
- RESOLUTION #1-22/2009
Call for Annual Inventories
- RESOLUTION #1-23/2009
Designate Official Newspapers
- RESOLUTION #1-24/2009
Designate Official Town Banks
- RESOLUTION #1-25/2009
Appoint Insurance Broker
- RESOLUTION #1-26/2009
Authorize Town Board Members and Town Justices to Attend Any Training
Schools or Conferences
- RESOLUTION #1-27/2009
Adopt Fee and Wage Schedule - Henrietta Recreation Commission

RESOLUTION #1-28/2009

Adopt Rental Fee Schedule – Cabins and Tinker Pavilion

RESOLUTION #1-29/2009

Adopt Salary Schedules - Exhibit A and C

RESOLUTION #1-30/2009

Adopt Salary Schedule - Other Appointed Boards - Exhibit B

RESOLUTION #1-31/2009

Appoint Deputy Receiver of Taxes - JP Morgan Chase

RESOLUTION #1-32/2009

Authorize Attendance at Meetings, Seminars and Conferences for Town Employees

RESOLUTION #1-33/2009

Authorize Specific Payments Prior to Audit

RESOLUTION #1-34/2009

Adopt Procurement Policy

RESOLUTION #1-35/2009

Adopt Investment Policy

RESOLUTION #1-36/2009

Adopt Sexual Harassment Standards Policy

RESOLUTION #1-37/2009

Adopt IT Acceptance Use Policy and E-mail Use Policy

RESOLUTION #1-38/2009

Adopt Zero Tolerance – Violence in the Workplace Policy

PURSUANT TO CALL AN ORGANIZATIONAL MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, WAS DULY HELD AT THE HENRIETTA TOWN HALL, 475 CALKINS ROAD, HENRIETTA, NEW YORK ON THE 7th DAY OF JANUARY, 2009 AT 8:00 P.M.

MEMBERS PRESENT

Supervisor Michael B. Yudelson
Councilwoman Catherine A. McCabe
Councilman William J. Mulligan, Jr.
Councilman Jack W. Moore
Councilwoman Janet B. Zinck
Daniel J. Mastrella, Town Attorney
Patricia J. Shaffer, Town Clerk

MEMBERS ABSENT

SUPERVISOR YUDELSON

Good evening everybody, seeing as this is our first meeting of the New Year, "Happy New Year", to everybody. We're going to have two (2) meetings tonight, starting with the Organizational Meeting. Before we start that Agenda, would you join us now for a silent prayer and the Pledge of Allegiance. Before calling for the first Resolution, I just want to state for the Record that Councilman Moore, who begins a new term with this meeting, has taken his Oath of Office, and congratulations to him. Having said that, may I have the first Resolution for the Organizational Meeting, please.

RESOLUTION #1-1/2009

On Motion of
Councilwoman McCabe

Seconded by
Councilwoman Zinck

BE IT RESOLVED, that the Town of Henrietta appoint and employ William H. Walker, Jr., 182 Tumbleweed Drive, Pittsford, New York 14534, as Attorney to the Planning Board, said position to be held for a one (1) year term, at the discretion of the Town Board, at an annual salary of \$18,448.00, effective January 1, 2009.

BE IT FURTHER RESOLVED, that the Town of Henrietta reimburse from time to time said attorney for actual expenses necessarily incurred in connection with the rendition of such services upon submission of properly executed vouchers thereof.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-4/2009

On Motion of
Councilman Moore

Seconded by
Councilwoman McCabe

BE IT RESOLVED, that the Supervisor may approve a purchase requisition up to the amount of \$7,500.00. Any items that exceed the amount of \$7,500.00 must be approved by the Town Board. During a declared state of emergency, this restriction would not apply.

BE IT FURTHER RESOLVED, that the Supervisor may enter into license agreements including, but not limited to, those agreements wherein the Town utilizes or occupies facilities owned by other entities for Town usage up to the amount of \$7,500.00.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-5/2009

On Motion of
Councilwoman McCabe

Seconded by
Councilwoman Zinck

BE IT RESOLVED, that the attached Personnel Hiring Procedure be hereby adopted by the Henrietta Town Board, effective immediately.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-6/2009

On Motion of
Councilwoman Zinck

Seconded by
Councilman Mulligan

BE IT RESOLVED, that the Rules of the Town Board that are now in effect and attached hereto shall be continued for the year 2009.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-7/2009

On Motion of
Councilman Mulligan

Seconded by
Councilman Moore

WHEREAS, the term of Patricia A. Brill, Planning Board, has expired as of December 31, 2008, and

WHEREAS, Ms. Brill has requested reappointment, and

WHEREAS, the Henrietta Town Board wishes to maintain the Boards at their

authorized strength for maximum input.

THEREFORE, BE IT RESOLVED, that Patricia A. Brill, 1365 Martin Road, West Henrietta, New York 14586 be reappointed to the Henrietta Planning Board for a seven (7) year term effective January 1, 2009 and expiring December 31, 2015.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-8/2009

On Motion of
Councilman Moore

Seconded by
Councilwoman McCabe

WHEREAS, the terms of Robert Barley, Jr. and Robert Steidle, Zoning Board, have expired as of December 31, 2008, and

WHEREAS, Mr. Barley and Mr. Steidle have requested reappointment, and

WHEREAS, the Henrietta Town Board wishes to maintain the Boards at their authorized strength for maximum input.

THEREFORE, BE IT RESOLVED, that Robert Barley, Jr., 27 Glen Acre Drive, Pittsford, New York 14534, and Robert Steidle, 85 Wildbriar Road, Rochester, New York 14623, be reappointed to the Henrietta Zoning Board for a five (5) year term effective January 1, 2009 and expiring December 31, 2013.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-9/2009

On Motion of
Councilwoman Zinck

Seconded by
Councilman Mulligan

WHEREAS, the terms of Robbin Ciavaglia, Fabian Grabski, and R. Bud Snyder, Conservation Board, have expired as of December 31, 2008, and

WHEREAS, Ms. Ciavaglia, Mr. Grabski and Mr. Snyder have requested reappointment.

THEREFORE, BE IT RESOLVED, that Robbin Ciavaglia, 35 Oakshire Way, Pittsford, New York 14534; Fabian Grabski, 120 Lalanne Road, Rochester, New York 14623; and R. Bud Snyder, 20 Crystal Valley Overlook, Rochester, New York 14623, be reappointed to the Henrietta Conservation Board for a two (2) year term effective January 1, 2009 and expiring December 31, 2010.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-10/2009

On Motion of
Councilman Mulligan

Seconded by
Councilman Moore

WHEREAS, the term of Monroe County Environmental Management Council member William Santos has expired as of December 31, 2008, and

WHEREAS, William Santos has requested reappointment, and

WHEREAS, the Town Board of the Town of Henrietta has received a request from the Monroe County Environmental Management Council to make a recommendation for the appointment or reappointment to said Board.

THEREFORE, BE IT RESOLVED, that William Santos, 3181 East River Road, Rochester, New York 14623, be hereby recommended for reappointment to a term on the Monroe County Environmental Management Council, effective January 1, 2009 and expiring December 31, 2010.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Abstain
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-11/2009

On Motion of
Councilwoman Zinck

Seconded by
Councilwoman McCabe

WHEREAS, the term of David H. McNitt, Library Trustee, has expired as of December 31, 2008, and

WHEREAS, Mr. McNitt has requested reappointment and the Library Board of Trustees has made that recommendation, and

WHEREAS, the Henrietta Town Board wishes to maintain the Boards at their authorized strength for maximum input.

THEREFORE, BE IT RESOLVED, that David H. McNitt, 222 Tumbleweed Drive, Pittsford, New York 14534, be reappointed to the Henrietta Library Board of Trustees for a five (5) year term effective January 1, 2009 and expiring December 31, 2013.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-12/2009

On Motion of
Councilman Moore

Seconded by
Councilwoman Zinck

TBOR January 7, 2009

WHEREAS, the term of Karen Winden, Youth Board, has expired as of December 31, 2008, and

WHEREAS, Ms. Winden has requested reappointment, and

WHEREAS, the Henrietta Town Board wishes to maintain the Boards at their authorized strength for maximum input.

THEREFORE, BE IT RESOLVED, that Karen Winden, 40 Alton Way, West Henrietta, New York 14586, be reappointed to the Henrietta Youth Board for a two (2) year term effective January 1, 2009 and expiring December 31, 2010.

SUPERVISOR YUDELSON

Discussion?

COUNCILMAN MULLIGAN

Under discussion, can the administration make an effort to have the Youth Board meet a few times this year and maybe report back to us? I know we need that in terms of gaining some State funding, but you know at one time, years ago, they were a very productive group of people, and maybe that needs to be looked into.

SUPERVISOR YUDELSON

They've been directed by the Monroe County Youth Bureau to do just as you're saying, and in order to stay in good standing, if you will, with the funding, we've talked about that with Mr. Steinkamp, and will report back to the Board on that.

COUNCILMAN MULLIGAN

Thank you.

SUPERVISOR YUDELSON

Anything else? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-13/2009

On Motion of
Councilwoman Zinck

Seconded by
Councilman Mulligan

TBOR January 7, 2009

WHEREAS, the term of Douglas J. Brown, Henrietta Recreation Commission, has expired as of December 31, 2008, and

WHEREAS, Mr. Brown has requested reappointment, and

WHEREAS, the Henrietta Town Board wishes to maintain the Boards at their authorized strength for maximum input.

THEREFORE, BE IT RESOLVED, that Douglas J. Brown, 164 Citation Drive, Henrietta, New York 14467, be reappointed to the Henrietta Recreation Commission for a seven (7) year term effective January 1, 2009 and expiring December 31, 2015.

SUPERVISOR YUDELSON

Discussion?

COUNCILMAN MULLIGAN

Just briefly, under discussion, at one time, you and Councilwoman Zinck, Mr. Supervisor, were pursuing a grant, (*inaudible*) it was either for recreational programs or maybe (*inaudible*) I thought it was turned down once, but then you had re-submitted it, did that ever come to fruition or not?

SUPERVISOR YUDELSON

That grant, I think the one you're referring to, was in regards to doing a study about the (*inaudible*)

COUNCILMAN MULLIGAN

Yes.

SUPERVISOR YUDELSON

A recreational facility type thing, and there is, although it's a smaller pool of money, I understand there's going to be another round of those (*inaudible*)

COUNCILMAN MULLIGAN

Thank you.

COUNCILWOMAN ZINCK

So, we'll apply again.

SUPERVISOR YUDELSON

Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye

Discussion?

COUNCILMAN MULLIGAN

Under discussion, through you, Mr. Supervisor, the Henrietta Historical Society and the Historic Site Committee, are they the same people?

COUNCILWOMAN McCABE

No.

COUNCILMAN MULLIGAN

They're radically different?

COUNCILWOMAN McCABE

They're different. Helen Elam is on both of them, but the Historical Society meets on a Sunday afternoon once a month, so they put out an Agenda, and they have different members. Then, the Historic Site Committee is Helen and some of the people we have appointed to that Site Committee.

SUPERVISOR YUDELSON

The Historical Society is mostly educational whereas the Historic Site Committee is involved in the Town's designation of certain buildings as historic sites.

COUNCILWOMAN McCABE

The Historical Society is not part of the Town of Henrietta, it's a separate entity, non for profit, whereas the Henrietta's Historic Site Committee is a part of the Town of Henrietta.

COUNCILMAN MULLIGAN

Thank you.

COUNCILWOMAN McCABE

Does that answer your question, Mr. Mulligan?

COUNCILMAN MULLIGAN

Absolutely.

COUNCILWOMAN ZINCK

You just keep on learning!

SUPERVISOR YUDELSON

Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-16/2009

On Motion of
Councilwoman McCabe

Seconded by
Councilwoman Zinck

WHEREAS, a sum and undertaking must be furnished by certain Town Officials in amounts specified by law by a bond and surety company authorized to do business in the State of New York.

THEREFORE, BE IT RESOLVED, that the following bonds be and hereby are approved and certified by the Town of Henrietta as to form, amount and surety.

Supervisor	Michael B. Yudelson	\$ 100,000
Town Clerk/Receiver of Taxes	Patricia Shaffer	\$ 100,000
Deputy Town Clerk	Leann C. Case	\$ 100,000
Director of Finance	Paul Liess, Jr.	\$ 100,000
Superintendent of Highways	Russell Martin	\$ 100,000
Town Justice	John Pericak	\$ 100,000
Town Justice	Steven Donsky	\$ 100,000
Town Justice	James Piampiano	\$ 100,000
Each employee of the Town Court		\$ 100,000
Each employee of the Town Clerk's Office		\$ 100,000

BE IT FURTHER RESOLVED, that upon approval thereof by the Monroe County Legal Advisor, the original bonds be filed in the Office of the County Treasurer and a copy thereof in the office of the Town Clerk.

SUPERVISOR YUDELSON

Discussion?

COUNCILWOMAN McCABE

Under discussion, I don't see where it mentioned anything about Town Board members.

COUNCILWOMAN ZINCK

That's another Resolution.

SUPERVISOR YUDELSON

Mr. Liess?

COUNCILWOMAN McCABE

Well, the reason why I say that is we pass laws, we make rules . . .

PAUL LIESS, DIRECTOR OF FINANCE/PERSONNEL

Those are the ones that are required by law to be specified . . .

COUNCILWOMAN McCABE

Okay.

PAUL LIESS, DIRECTOR OF FINANCE/PERSONNEL

Everybody else, on the next Resolution, it states, "Is bonded by . . ."

COUNCILWOMAN McCABE

Blanket covered.

PAUL LIESS, DIRECTOR OF FINANCE/PERSONNEL

Correct.

COUNCILWOMAN McCABE

Thank you. Just wanted that on the Record.

SUPERVISOR YUDELSON

Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-17/2009

On Motion of
Councilwoman Zinck

Seconded by
Councilman Mulligan

WHEREAS, a blanket employer fidelity policy in the amount of \$100,000 for each employee shall be furnished to cover every employee of the Town of Henrietta.

THEREFORE, BE IT RESOLVED, that the said blanket employer fidelity policy be and hereby is approved and certified by the Town of Henrietta as to form, amount

and surety.

BE IT FURTHER RESOLVED, that upon approval thereof by the Monroe County Legal Advisor, the original policies be filed in the Office of the County Clerk and copies thereof in the Office of the County Treasurer and Town Clerk.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye
	Carried	

RESOLUTION #1-18/2009

On Motion of
Councilman Mulligan

Seconded by
Councilman Moore

BE IT RESOLVED, that a petty cash account be established for the following offices in the designated amounts:

Town Clerk	Patricia Shaffer	\$200.00
Receiver of Taxes	Patricia Shaffer	\$100.00
Finance Office	Paul J. Liess, Jr.	\$225.00
Library	Patricia Bernhard	\$387.00
Justices	Linda Kelley	\$175.00

BE IT FURTHER RESOLVED, that the aforementioned people shall be designated custodians of the respective petty cash funds.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye
	Carried	

RESOLUTION #1-19/2009

On Motion of
Councilman Moore

Seconded by
Councilwoman McCabe

BE IT RESOLVED, that the regular Town Board meetings of the Town of Henrietta be held on the first and third Wednesday of each month in the Town Hall of the Town of Henrietta, 475 Calkins Road, Henrietta, New York, except during the months of July and August when the meetings will be held on the third Wednesday of the month. Meetings shall commence at 8:00 P.M., except as otherwise ordered. Workshop meetings will be held on the Monday prior to the Town Board meetings at 4:30 P.M., except as otherwise ordered.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelton	voting	Aye

Carried

RESOLUTION #1-20/2009

On Motion of
Councilwoman McCabe

Seconded by
Councilwoman Zinck

BE IT RESOLVED, that the authorized officers and employees of the Town of Henrietta be and are hereby granted mileage for the use of their own vehicles on official Town business at the rate of \$.58 per mile, subject to submitting proof of the use of their own vehicles on such Town business.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye

February 1, 2009.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-23/2009

On Motion of
Councilman Moore

Seconded by
Councilwoman McCabe

BE IT RESOLVED, that Messenger Post Publications is hereby designated as the official newspaper of the Town of Henrietta for legal notices as deemed appropriate.

BE IT FURTHER RESOLVED, that the Democrat and Chronicle is hereby designated as an alternate official newspaper of the Town of Henrietta for legal notices as deemed appropriate.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-24/2009

On Motion of
Councilwoman McCabe

Seconded by
Councilwoman Zinck

WHEREAS, the Town Board of the Town of Henrietta is required to designate the banks in which all Town Officers shall deposit all monies coming into their hands by virtue of their offices in the year 2009.

TBOR January 7, 2009

THEREFORE, BE IT RESOLVED, that the following banks are hereby designated as the official depositories of the Town of Henrietta:

Bank of America
Canandaigua National Bank & Trust
Citizens Bank
First Niagara Bank
Five Star Bank
HSBC Bank USA
JP Morgan Chase
Key Bank
Lyons National Bank
M&T Trust

BE IT FURTHER RESOLVED, that all Town Officers be and are hereby directed to deposit all Town monies coming into their hands to the aforesaid depositories.

BE IT FURTHER RESOLVED, that the said depositories shall be required to furnish securities by depositing governmental bonds or the equivalent in escrow to equal all deposits for the Town of Henrietta.

BE IT FURTHER RESOLVED, that the Town Clerk be instructed to transmit a copy of this Resolution to the Henrietta offices of the banks herein designated.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-25/2009

On Motion of
Councilwoman Zinck

Seconded by
Councilman Mulligan

BE IT RESOLVED, that Christopher Williams Agency, Inc., 26 South Main Street, Pittsford, New York 14534, as agent, be and hereby is appointed as broker for the Worker's Compensation Insurance and bonds, which expire on December 31, 2009, for the Town of Henrietta.

SUPERVISOR YUDELSON
Discussion?

COUNCILMAN MULLIGAN
Under the attachment, is that estimated contribution, is that the premium we're going to pay? To your understanding, one hundred and sixteen thousand (\$116,000)? Paul, says "yes".

SUPERVISOR YUDELSON
He's nodding, "Yes."

COUNCILMAN MULLIGAN
In lieu of the fact that we no longer have a waste water treatment plant, and we've never had a Police Department, why are we paying about eleven thousand dollars (\$11,000) in premiums there? It's great to be covered, but I don't think we have anybody doing that.

PAUL LIESS, DIRECTOR OF FINANCE/PERSONNEL
That is where PERMA has categorized them with the sewer, and stuff like that, the salaries they, they took salaries out of there, I will re-negotiate with them and see if they come down more, but we do have people out there doing sewer work.

COUNCILWOMAN McCABE
And, the Police Department?

PAUL LIESS, DIRECTOR OF FINANCE/PERSONNEL
That falls under "Code Enforcement," and "Crossing Guard" stuff, so . . .

COUNCILMAN MULLIGAN
Yeah, whatever you can do.

COUNCILWOMAN McCABE
Thank you, Paul.

COUNCILMAN MULLIGAN
Attorneys must not get hurt at all, one hundred and seventy bucks (\$170).

COUNCILWOMAN McCABE
They sue. *(Laughter)*

COUNCILMAN MULLIGAN
That's the risk, right?

COUNCILWOMAN McCABE
I'm sorry.

SUPERVISOR YUDELSON
Call the roll, please.

Duly put to a vote:
Councilwoman McCabe voting Aye
Councilman Mulligan voting Aye
Councilman Moore voting Aye
Councilwoman Zinck voting Aye
Supervisor Yudelson voting Aye
Carried

RESOLUTION #1-26/2009

On Motion of
Councilman Mulligan

Seconded by
Councilman Moore

BE IT RESOLVED, that Town Board members and Town Justices of the Town of Henrietta may attend any training school or conference for municipal officers during the year 2009 and that this authorization shall provide that necessary expenses incurred shall be chargeable to and reimbursed by the Town of Henrietta.

SUPERVISOR YUDELSON
Call the roll, please.

Duly put to a vote:
Councilwoman McCabe voting Aye
Councilman Mulligan voting Aye
Councilman Moore voting Aye
Councilwoman Zinck voting Aye
Supervisor Yudelson voting Aye
Carried

RESOLUTION #1-27/2009

On Motion of
Councilman Moore

Seconded by
Councilwoman McCabe

WHEREAS, it is customary each year for the Henrietta Recreation Commission

TBOR January 7, 2009

to recommend a Fee and Wage Schedule for the operation of recreation programs, and

WHEREAS, the Town Board has reviewed such recommendations and they appear to be in order.

THEREFORE, BE IT RESOLVED, that the attached Fee and Wage Schedule for the Henrietta Recreation Commission be adopted for the year 2009.

SUPERVISOR YUDELSON

Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye
		Carried

RESOLUTION #1-28/2009

On Motion of
Councilwoman Zinck

Seconded by
Councilman Mulligan

WHEREAS, it is customary for the Town Board to set fees for the use of Town facilities.

THEREFORE, BE IT RESOLVED, that the following fees be established for the year 2009: Roberts and Bushman Cabins, \$75.00 for Henrietta Residents and \$150.00 for Non-Residents; Tinker Pavilion, \$25.00 for Henrietta Residents and \$40.00 for Non-Residents.

SUPERVISOR YUDELSON

Discussion?

COUNCILMAN MULLIGAN

Under discussion, is that early registration you're doing, is that helping residents cut back on the long lines and sitting out there at 4:00 a.m. in the morning, or is it still a problem?

SUPERVISOR YUDELSON

It has tapered off as people have realized that registration begins December 1st for Henrietta Residents unless they're looking for a specific and very popular date, that they usually can come in anytime in the first few days and get a date of their liking.

COUNCILWOMAN ZINCK

They are here at 4:00 a.m. in the morning.

SUPERVISOR YUDELSON

We have some, you know, the faithful who are looking for Thanksgiving days and other days, and yes, they're still here early.

COUNCILMAN MULLIGAN

Those would be people who really don't have a life.

COUNCILWOMAN ZINCK

Those are insane people, yes. *(Laughter)*

SUPERVISOR YUDELSON

Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye
	Carried	

RESOLUTION #1-29/2009

On Motion of
Councilman Mulligan

Seconded by
Councilman Moore

AS AMENDED, BE IT RESOLVED, that the salary schedules, appointments and positions as shown on the following Exhibits be adopted and established for the year 2009, as previously approved in the 2009 Budget.

Exhibit A Elected Officials, Town Officers, Department Heads

Exhibit C Full and Part-Time Employees

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
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TBOR January 7, 2009

Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-30/2009

On Motion of
Councilman Moore

Seconded by
Councilwoman Zinck

BE IT RESOLVED, that the salary schedules, appointments and positions as shown on the following Exhibit be adopted and established for the year 2009.

Exhibit B Other Appointed Boards

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Abstain
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-31/2009

On Motion of
Councilwoman McCabe

Seconded by
Councilwoman Zinck

WHEREAS, JP Morgan Chase, with local offices at One Chase Square, Rochester, New York, will assist with the collection of the 2009 Town and County Taxes and the 2009-2010 Rush-Henrietta School Taxes, and

WHEREAS, JP Morgan Chase provides an invaluable service through these Agreements at no cost to the Town.

THEREFORE, BE IT RESOLVED, that John Spillane of JP Morgan Chase, or authorized representative(s) thereof, be appointed as Deputy Receiver of Taxes for the collection of the 2009 Town and County Taxes and the 2009-2010 Rush-Henrietta School Taxes.

BE IT FURTHER RESOLVED, that John Spillane of JP Morgan Chase, or authorized representative(s) thereof, be hereby covered under the Town's blanket

insurance policy.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-32/2009

On Motion of
Councilwoman Zinck

Seconded by
Councilman Mulligan

BE IT RESOLVED, that the Supervisor is authorized to approve attendance by Town employees at various work-related conferences and training schools during the year 2009 and that such authorization stipulates that necessary expenses incurred therein shall be chargeable to and reimbursed by the Town of Henrietta upon submission of proper documentation.

BE IT FURTHER RESOLVED, that any such conferences or training schools requiring reimbursement of overnight travel expenses will be submitted to the Town Board for approval.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-33/2009

On Motion of
Councilman Mulligan

Seconded by
Councilman Moore

WHEREAS, timely payment of certain bills of necessity will preclude them from being included in the Town Board's audit procedure, and

WHEREAS, ongoing business practice requires the payment in advance of audit of claims for public utility services, postage, employee benefits, freight and express charges, bonded indebtedness, filing fees to another municipality, and Election Inspectors.

THEREFORE, BE IT RESOLVED, that the above specified payments be effective prior to audit when necessary during the year 2009.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye
		Carried

RESOLUTION #1-34/2009

On Motion of
Councilman Moore

Seconded by
Councilwoman McCabe

WHEREAS, the Town Board of the Town of Henrietta has reviewed the Procurement Policy for the Town.

THEREFORE, BE IT RESOLVED, that the Board adopts the aforesaid Procurement Policy, as attached.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye
		Carried

RESOLUTION #1-35/2009

On Motion of
Councilwoman McCabe

Seconded by
Councilwoman Zinck

BE IT RESOLVED, that the attached Investment Policy be adopted by the Henrietta Town Board effective immediately and shall be reviewed annually at its Organizational Meeting.

BE IT FURTHER RESOLVED, that the Henrietta Town Board receives quarterly investment reports.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-36/2009

On Motion of
Councilman Moore

Seconded by
Councilman Mulligan

BE IT RESOLVED, that the attached Sexual Harassment Standards Policy be hereby adopted by the Henrietta Town Board, effective immediately, and be reviewed annually at its Organizational Meeting.

SUPERVISOR YUDELSON

Discussion? Call the roll, please.

Duly put to a vote:

Councilwoman McCabe	voting	Aye
Councilman Mulligan	voting	Aye
Councilman Moore	voting	Aye
Councilwoman Zinck	voting	Aye
Supervisor Yudelson	voting	Aye

Carried

RESOLUTION #1-37/2009

On Motion of
Councilman Mulligan

Seconded by
Councilwoman Zinck

BE IT RESOLVED, that the attached IT Acceptable Use Policy and E-mail Use Policy are hereby adopted by the Henrietta Town Board, effective immediately, and be reviewed annually at its Organizational Meeting.

SUPERVISOR YUDELSON
Discussion? Call the roll, please.

Duly put to a vote:
Councilwoman McCabe voting Aye
Councilman Mulligan voting Aye
Councilman Moore voting Aye
Councilwoman Zinck voting Aye
Supervisor Yudelson voting Aye
Carried

RESOLUTION #1-38/2009

On Motion of
Councilman Moore

Seconded by
Councilwoman McCabe

BE IT RESOLVED, that the attached Zero Tolerance – Violence in the Workplace Policy are hereby adopted by the Henrietta Town Board, effective immediately, and be reviewed annually at its Organizational Meeting.

SUPERVISOR YUDELSON
Discussion? Call the roll, please.

Duly put to a vote:
Councilwoman McCabe voting Aye
Councilman Mulligan voting Aye
Councilman Moore voting Aye
Councilwoman Zinck voting Aye
Supervisor Yudelson voting Aye
Carried

SUPERVISOR YUDELSON
That concludes the Organizational Meeting, and we'll move right into the regular Town Board Meeting.

TBOR January 7, 2009

(The Organizational meeting ended at 8:40 P.M.)

Respectfully submitted,

Leann C. Case
Deputy Town Clerk