

# TOWN OF HENRIETTA

## MEMORANDUM

TO: DISTRIBUTION

FROM: CATHERINE A. McCABE, CHAIRPERSON  
FINANCE COMMITTEE

DATE: SEPTEMBER 13, 2010

RE: DEPARTMENTAL BUDGET MEETINGS



The Town Board will be meeting with department heads to review the Tentative 2011 Budget on October 5<sup>th</sup> and 7<sup>th</sup>. The meetings are open to the public. The schedule is as follows:

Tuesday, October 5 <sup>th</sup>	Thursday, October 7 <sup>th</sup>
12:00 IT	12:00 Sewer/Drainage
12:30 Town Clerk	12:30 Animal Control/Safety
1:00 Assessor	1:00 Parks
1:30 Engineering	1:30 Highway/GSG
2:00 Break	
2:15 Fire Marshal/Building/Code	
2:45 Tinker/Nature Center	
3:15 Recreation	
3:45 Finance/ Crossing Guards/ Historian/Personnel	
4:30 Library	

xc: Supervisor Yudelson  
Town Board

- Distribution:
- |             |              |
|-------------|--------------|
| M. Angotti  | T. Ochs      |
| P. Bernhard | T. Pratt     |
| M. Byrne    | P. Shaffer   |
| T. Ekwel    | R. Steinkamp |
| N. Gabbert  | D. Youngman  |