

**TOWN OF HENRIETTA**  
**2009 SPECIAL USE PERMITS SCHEDULE**

All meetings are scheduled for the first and third Wednesday of each month, except January, as noted, July and August (only one meeting) on the third Wednesday. Meetings are held in the Main Meeting Room at the Henrietta Town Hall. Applicants will be notified by certified mail as to when to appear. Applicant or a representative must be present.

**MEETING DATE**

**CLOSING DATE**

JANUARY 21, 2009 .....	DECEMBER 19, 2008
FEBRUARY 4, 2009 .....	JANUARY 2, 2009
FEBRUARY 18, 2009 .....	JANUARY 16, 2009
MARCH 4, 2009 .....	JANUARY 30, 2009
MARCH 18, 2009 .....	FEBRUARY 13, 2009
APRIL 1, 2009 .....	FEBRUARY 27, 2009
APRIL 15, 2009 .....	MARCH 13, 2009
MAY 6, 2009 .....	APRIL 3, 2009
MAY 20, 2009 .....	APRIL 17, 2009
JUNE 3, 2009 .....	MAY 1, 2009
JUNE 17, 2009 .....	MAY 15, 2009
JULY 15, 2009 .....	JUNE 12, 2009
AUGUST 19, 2009 .....	JULY 17, 2009
SEPTEMBER 2, 2009 .....	JULY 31, 2009
SEPTEMBER 16, 2009 .....	AUGUST 14, 2009
OCTOBER 7, 2009 .....	SEPTEMBER 4, 2009
OCTOBER 21, 2009 .....	SEPTEMBER 18, 2009
NOVEMBER 4, 2009 .....	OCTOBER 2, 2009
NOVEMBER 18, 2009 .....	OCTOBER 16, 2009
DECEMBER 2, 2009 .....	OCTOBER 30, 2009
DECEMBER 16, 2009 .....	NOVEMBER 13, 2009
JANUARY 20, 2010 .....	DECEMBER 18, 2009

Applications must be submitted to the Building and Fire Prevention Department no later than 12:00 P.M. (NOON) on the closing date. Applications must be complete.

**REQUIREMENTS FOR APPLICATIONS**

- Application Form
- Application Fee: \$100.00
- 12 Site Plans
- Letter of Authorization
- Letter of Intent

Any questions regarding meeting date or time should be directed to Patricia Shaffer, Town Clerk at 359-7035 or Leann C. Case, Deputy Town Clerk at 359-7036. Any questions regarding Drawings, Codes, or Fees should be directed to the Building and Fire Prevention Department at 359-7060, or for any other possible required information.