

**HENRIETTA TOWN BOARD**  
**AGENDA**  
**JULY 16, 2014**  
**7:00 P.M.**

Supervisor Moore  
Councilman Mulligan  
Councilwoman Zinck  
Councilman Page  
Councilman Breese

ORDER OF BUSINESS

1. Roll Call
2. Prayer
3. Pledge of Allegiance to the Flag
4. Public Presentation/Agenda Items
5. Approval of Minutes of the Preceding Meeting(s):  
June 18, 2014  
On Motion of: Councilwoman Zinck    Seconded by: Councilman Page
6. Miscellaneous Communications
7. Introduction of and Action Upon Local Laws, Ordinances, Resolutions
8. Reports of Standing Committees and Actions Thereon
9. Reports of Special Committees
10. Public Comment
11. Adjournment

RESOLUTION #14-166/2014  
Authorize Accounts Payable

RESOLUTION #14-167/2014  
Call for Public Hearing – Proposed Establishment of Extension No. 12 (Queens Park Subdivision) to Henrietta Lighting District

RESOLUTION #14-168/2014  
Authorize Supervisor to Sign Out-of-District Water Use Contract – 437 Martin Road

RESOLUTION #14-169/2014  
Authorize Supervisor to Sign Abandonment of Easement – 150 Josons Drive

RESOLUTION #14-170/2014  
Reject Low Bid – Tinker Park Cow Barn Roof Replacement

RESOLUTION #14-171/2014  
Authorize Advertisement for Bids – Tinker Park Cow Barn Roof Replacement

RESOLUTION #14-172/2014  
Award Low Quote – Installation of Backup Generator – Public Works Building

RESOLUTION #14-173/2014  
Declare Items Surplus Materials – Library

RESOLUTION #14-174/2014  
Approve Barberry Cove Subdivision Plat – Town Law §278

RESOLUTION #14-175/2014  
Approve Queens Park Subdivision Preliminary Plat – Town Law §278

RESOLUTION #14-176/2014  
Authorize Supervisor to Sign Intermunicipal Agreement – County of Monroe – Dog Park

RESOLUTION #14-177/2014  
Adopt Conference and Travel Policy

RESOLUTION #14-178/2014  
Abolish the Town of Henrietta Recreation Commission and Establish the Town of Henrietta Recreation Committee

RESOLUTION #14-179/2014  
Adopt Smoke Free Campus

RESOLUTION #14-180/2014  
Appoint Town Clerk/Receiver of Taxes

RESOLUTION #14-181/2014  
Authorize Personnel Items

RESOLUTION #14-182/2014  
Award Low Quote – Professional Architectural and Engineering Services – Evaluation of Town Buildings and Facilities

PURSUANT TO CALL A REGULAR MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, WAS DULY HELD AT THE HENRIETTA TOWN HALL, 475 CALKINS ROAD, HENRIETTA, NEW YORK ON THE 16<sup>TH</sup> DAY OF JULY, 2014 AT 7:00 P.M.

**MEMBERS PRESENT**

Supervisor Jack W. Moore  
Councilman William J. Mulligan, Jr.  
Councilwoman Janet B. Zinck  
Councilman M. Rick Page  
Councilman Kenneth Breese  
Daniel J. Mastrella, Town Attorney  
Rebecca B. Wiesner, Deputy Town Clerk

*(SILENT PRAYER)*

*(PLEDGE OF ALLEGIANCE TO THE FLAG)*

SUPERVISOR MOORE

Is there anybody in the audience that would like to speak on any Agenda item? *(Pause, no response)* Seeing none, may I have approval of the Minutes of June 18<sup>th</sup>, please?

COUNCILWOMAN ZINCK

Mr. Supervisor, I'd like to move approval of the Minutes of the June 18, 2014 Meeting.

COUNCILMAN PAGE

Second.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye

Carried

SUPERVISOR MOORE

Could I have the first Resolution, please?

COUNCILWOMAN ZINCK

Actually you read the first Resolution.

COUNCILMAN MULLIGAN

That's true.

RESOLUTION #14-166/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilwoman Zinck

BE IT RESOLVED, that the Director of Finance be authorized to pay the following bills payable:

Exhibit A	Bills Payable dated 07/16/2014	\$ 439,233.27
Exhibit B	Manual Bills Payable dated 06/30/2014	\$ 92,946.87
Exhibit C	Manual Bills Payable dated 07/11/2014	\$ 8,837.36

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye

Carried

RESOLUTION #14-167/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilman Breese

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IN THE MATTER OF THE PETITION FOR THE ESTABLISHMENT OF EXTENSION NO. 12 (QUEENS PARK SUBDIVISION) TO THE HENRIETTA LIGHTING DISTRICT LOCATED ON THE EAST SIDE OF MOORE ROAD AND ON THE NORTH SIDE OF MARTIN ROAD IN THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK.

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WHEREAS, a written Petition in due form and containing the required signatures has been presented to and filed with the Town Board of the Town of Henrietta, County of Monroe, New York for the establishment of Extension No. 12 (Queens Park Subdivision) to the Henrietta Lighting District, bounded and described as set forth on exhibits now on file in the Town Clerk's Office, and

WHEREAS, the improvements proposed consist of lighting equipment to serve

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the said Extension No. 12, including the acquisition of the necessary rights-of-way therefore, in accordance with a certain map and description made a part of such Petition and now on file in the Office of the Town Clerk of the said Town, and

WHEREAS, the maximum amount proposed to be expended for the said establishment of the said extension and the construction of said lighting system, including the acquisition of any necessary lands, easements and rights-of-way within and also outside of the limits of the proposed District Extension shall be borne by the owners and developers of the land included in said extension.

THEREFORE, BE IT RESOLVED, that a Public Hearing of the Town Board of the Town of Henrietta shall be held at the Henrietta Town Hall, 475 Calkins Road, in the Town of Henrietta, Monroe County, New York on the 20<sup>th</sup> day of August, 2014 at 7:00 P.M. to consider the said Petition and to hear all persons interested in the subject. Notice of said Hearing shall be published and posted in the manner provided by law.

SUPERVISOR MOORE

Before we have any discussion, that should probably be changed to 7:00 P.M., the Public Hearing. Is there any discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
Carried		

RESOLUTION #14-168/2014

On Motion of  
Councilman Page

Seconded by  
Councilwoman Zinck

WHEREAS, Ian and Jennifer Swift of 437 Martin Road, being identified as Tax Identification No. 201.01-1-37.22, wish to connect to an existing water main, and

WHEREAS, the Town of Henrietta has offered to enter into an Out-of-District Water Use Contract with Ian and Jennifer Swift, and

WHEREAS, the Town Attorney has examined this Agreement and has found it to be in good order.

THEREFORE, BE IT RESOLVED, that the Supervisor be hereby authorized to execute and deliver said Agreement by and between the Town of Henrietta and Ian and Jennifer Swift.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #14-169/2014

On Motion of  
Councilman Breese

Seconded by  
Councilman Mulligan

WHEREAS, the building lot at 150 Josons Drive has been developed, and  
 WHEREAS, the easement goes through the building at 150 Josons Drive, and  
 WHEREAS, the existing easement is no longer needed by the Town, and  
 WHEREAS, the Town Attorney and the Director of Engineering and Planning have reviewed the Abandonment of Easement and recommended that the Town of Henrietta consent to and execute said Abandonment.

THEREFORE, BE IT RESOLVED, that the Supervisor, on behalf of the Town, be hereby authorized to execute the Abandonment of Easement which shall be filed in the Monroe County Clerk's Office.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #14-170/2014

On Motion of  
Councilwoman Zinck

Seconded by  
Councilman Page

WHEREAS, Resolution #10-125/2014 authorized the advertisement for bids for the Tinker Park Cow Barn Roof Replacement Project, and

WHEREAS, bids were opened on June 11, 2014, and

WHEREAS, the Town Board reserves the right to reject any and all bids received.

THEREFORE, BE IT RESOLVED, that the Town Board hereby rejects all bids received for the Tinker Park Cow Barn Roof Replacement Project.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #14-171/2014

On Motion of  
Councilman Page

Seconded by  
Councilwoman Zinck

WHEREAS, the Town of Henrietta requires bids for the Tinker Park Cow Barn Roof Replacement Project, to conform with construction plans and specifications to be filed in the Town Clerk's Office on or before July 30, 2014, with bids to be opened at 10:00 A.M. on Wednesday, August 27, 2014 and received no later than 9:30 A.M. on Wednesday, August 27, 2014.

THEREFORE, BE IT RESOLVED, that the Town Clerk be authorized to advertise for bids for the Tinker Park Cow Barn Roof Replacement Project, as per cited plans and specifications on file, in the manner provided by Law.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #14-172/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilman Breese

WHEREAS, Resolution #9-111/2014 authorized the Town to enter into an Intermunicipal Agreement with the County of Monroe, and

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WHEREAS, the executed Agreement has been received and said Agreement allows for the purchase and installation of a backup generator and transfer switch as part of a FEMA reimbursable grant, and

WHEREAS, the 2014 Town Budget includes funds to provide for the installation of a backup generator for the Public Works Building, and

WHEREAS, quotations were solicited by the Town for the installation of the generator and three (3) quotes were received, with the low quote meeting specifications received from Kaplan Schmidt Electric in the amount of \$32,685.00.

THEREFORE, BE IT RESOLVED, Kaplan Schmidt Electric, Inc., 50 Saginaw Drive, Rochester, New York 14623, be awarded the installation of the backup generator for the Public Works Operations Building, at a not to exceed amount of \$32,685.00.

BE IT FURTHER RESOLVED, that the Director of Finance be hereby authorized to pay Kaplan Schmidt Electric, Inc. in an amount not to exceed \$32,685.00 upon delivery and acceptance by the Deputy Commissioner of Public Works and receipt of all proper documentation.

SUPERVISOR MOORE

Under discussion, I'd like to thank Chuck Marshall, our Deputy Commissioner of Public Works, for his due diligence on this project. The Department of Public Works Building was built in 2001 and it has not had a backup generator, so this will help in an emergency.

COUNCILMAN MULLIGAN

Chuck has put it in the budget every year though.

SUPERVISOR MOORE

And Bill's taken it out.

COUNCILWOMAN ZINCK

Well, you know what?

COUNCILMAN MULLIGAN

Perseverance.

COUNCILWOMAN ZINCK

It's there, good for you guys. Yeah, there we are.

SUPERVISOR MOORE

Would you please call the roll?

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye

Supervisor Moore voting Aye  
Carried

RESOLUTION #14-173/2014

On Motion of Councilwoman Zinck Seconded by Councilman Page

WHEREAS, the Henrietta Public Library has requested that the attachments be declared surplus materials.

THEREFORE, BE IT RESOLVED, that the attached items from the Henrietta Public Library be declared surplus materials and be sent to the Parks and Facilities Department for disposal.

BE IT FURTHER RESOLVED, that all said items be removed from the Town's inventory list.

SUPERVISOR MOORE  
Discussion? Please call the roll.

Duly put to a vote:  
Councilman Mulligan voting Aye  
Councilwoman Zinck voting Aye  
Councilman Page voting Aye  
Councilman Breese voting Aye  
Supervisor Moore voting Aye  
Carried

RESOLUTION #14-174/2014

On Motion of Councilman Page Seconded by Councilwoman Zinck

WHEREAS, the Town of Henrietta Planning Board has received and considered Application No. PB-295 for approval of a seventy-one (71) lot residential subdivision Project to be developed under New York State Town Law §278 on a 72.81 acre parcel of land located on the west side of East Henrietta Road, to be known as Barberry Cove Subdivision, in a Residential R-1-20 Zoned District, and

WHEREAS, the Planning Board properly designated itself as Lead Agency, issued a negative declaration under SEQRA and gave subdivision approval for said Application, including certain land, proposed to be conveyed to and accepted by the Genesee Land Trust (Lot 171), and

WHEREAS, Henrietta Town Code §295-59(B) requires Town Board approval for the lands available for parks, recreation, open space or other municipal purposes, and

WHEREAS, the Town Board has reviewed the approved Plat and said proposed conveyance to the Genesee Land Trust and finds that the lands available and

designated for such purposes and the uses thereof are appropriate, and acceptable, as proposed.

THEREFORE, BE IT RESOLVED, that the Town Board approves said Plat and conveyance, as proposed.

BE IT FURTHER RESOLVED, that should said conveyance fail to be consummated, said lands may be placed in alternate ownership, as may be approved by the Planning Board.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #14-175/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilman Breese

WHEREAS, the Town of Henrietta Planning Board has received and considered Application No. PB-293 for approval of a one hundred and twenty-five (125) lot residential subdivision Project to be developed under New York State Town Law §278 on a 59.154 acre parcel of land located on the east side of Moore Road and the north side of Martin Road, to be known as the Queens Park Subdivision, in a Residential R-1-15 Zoned District, and

WHEREAS, the Planning Board properly designated itself as Lead Agency, issued a negative declaration under SEQRA and gave preliminary subdivision approval for said Application, and

WHEREAS, Henrietta Town Code §295-59(B) requires Town Board approval for the lands available for parks, recreation, open space or other municipal purposes, and

WHEREAS, the Town Board has reviewed the approved Preliminary Plat and finds that the lands available for such purposes and the uses thereof are appropriate.

THEREFORE, BE IT RESOLVED, that the Town Board approves said Preliminary Plat and refers the matter back to the Henrietta Planning Board for final approval with such conditions as it may deem appropriate.

SUPERVISOR MOORE

Discussion?

COUNCILMAN MULLIGAN

Just under discussion, this is another parcel that's not in the Rural Residential?

SUPERVISOR MOORE

This was an exception parcel that former Supervisor Breese had allowed Mr. Iacovangelo to do before the Rural Residential came about in 2005.

COUNCILMAN MULLIGAN

Thank you.

SUPERVISOR MOORE

Any other discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #14-176/2014

On Motion of  
Councilwoman Zinck

Seconded by  
Councilman Page

WHEREAS, the Town Board and Town staff have expended significant efforts to establish a Dog Park within the existing Lookup Park, and

WHEREAS, the County of Monroe presently operates Dog Parks with locations at Ellison Park, and at Greece Canal Park, and

WHEREAS, the County of Monroe has offered to participate in an Intermunicipal agreement with the Town of Henrietta for the operation of the Dog Park in Lookup Park which will provide reciprocal benefits allowing, among other things, reciprocal rights of entry to all three (3) Dog Parks for users enrolled in either the County Dog Parks or the Town of Henrietta Dog Park, and

WHEREAS, the Monroe County Legislature has passed a Resolution approving such an agreement as to form, and

WHEREAS, the Town Attorney has received the proposed Intermunicipal Agreement and approves same as to form, subject to any revisions which may be agreed to by the Town and the County prior to its execution.

THEREFORE, BE IT RESOLVED, that the Supervisor is authorized to enter into an Intermunicipal Agreement with the County of Monroe for the operation of a Dog Park in the Town of Henrietta's Lookup Park and is authorized to execute any necessary documents in connection therewith.

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BE IT FURTHER RESOLVED, that the Town hereby adopts the County requirements detailed in Parks Law §323-20 (C) and further adopts rules and regulations consistent and in conformance with the Monroe County Dog Park Rules which the Town shall be responsible for enforcing in the Town of Henrietta Dog Park.

BE IT FURTHER RESOLVED, that there is hereby established a Dog Park in the Town of Henrietta's Lookup Park.

SUPERVISOR MOORE

Discussion?

COUNCILWOMAN ZINCK

I feel like barking I'm so excited!

*(Laughter)*

COUNCILWOMAN ZINCK

It'll be awesome.

SUPERVISOR MOORE

Please call the roll.

Duly put to a vote:

Councilman Mulligan                      voting              Aye

Councilwoman Zinck                      voting              Aye

Councilman Page                      voting              Aye

Councilman Breese                      voting              Aye

Supervisor Moore                      voting              Aye

Carried

RESOLUTION #14-177/2014

On Motion of  
Councilwoman Zinck

Seconded by  
Councilman Mulligan

WHEREAS, the Town Board of the Town of Henrietta wishes to establish a Conference and Travel Policy with procedures developed by the Director of Finance.

THEREFORE, BE IT RESOLVED, that the aforesaid Policy be adopted by the Henrietta Town Board effective immediately and shall be reviewed annually at its Organizational Meeting.

SUPERVISOR MOORE

Discussion?

COUNCILMAN MULLIGAN

Can you explain why on the first and last day of the travel, Barb has put in seventy-five

percent (75%)? What's her reasoning there?

SUPERVISOR MOORE

New York State statute or federal statute, I'm not sure which. If you're leaving from home, I believe most people would probably try to eat breakfast at home, and so you only get seventy-five percent (75%) of your meals for that day and the same when you're coming home. Hopefully when you get home, you'll probably have dinner at home with your family.

COUNCILWOMAN ZINCK

That's the one I've been having questions about though, so we'll take that back to discussion.

SUPERVISOR MOORE

Well that's okay, I mean all we're doing is...

COUNCILWOMAN ZINCK

Yeah, we'll discuss it.

SUPERVISOR MOORE

...setting a policy and the...

COUNCILWOMAN ZINCK

Right.

SUPERVISOR MOORE

...procedure of it is still up for debate I guess. Any other questions? Would you please call the roll?

Duly put to a vote:

Councilman Mulligan	voting	No
Councilwoman Zinck	voting	Aye (Yes, with more discussion)
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
		Carried

RESOLUTION #14-178/2014

On Motion of  
Councilman Page

Seconded by  
Councilman Breese

WHEREAS, the Henrietta Town Board, by Resolution dated May 4, 1955, established a Recreation Commission pursuant to New York General Municipal Law §

243 to oversee and conduct recreation activities and facilities owned or controlled by the Town, and

WHEREAS, the Town's Recreation Department has grown and developed over the almost 60 years since the creation of the Recreation Commission and has established numerous recreation programs and facilities for Town recreation activities, and

WHEREAS, in response to the growth of the recreation program and the establishment of Federal, State, and County oversight of various aspects of these programs, the Town Board has assumed many of the duties of the Recreation Commission, rendering it for all practical purposes an advisory body, and

WHEREAS, the Town Board wishes to receive the advisory input of the citizens of the Town of Henrietta without the constraints of New York State General Municipal Law on the number of citizen advisors or their terms of office, and

WHEREAS, the Town Board is authorized to establish a citizens advisory committee to serve the Town Board in an advisory capacity on issues related to the Town's Recreation Department, programs, and facilities.

THEREFORE, BE IT RESOLVED, that the Town Board by this Resolution does hereby abolish the Town of Henrietta's Recreation Commission.

BE IT FURTHER RESOLVED, that there is hereby established a citizen Advisory Committee to the Town Board on the aforesaid recreation issues and that said committee shall be known as the Town of Henrietta Recreation Committee.

BE IT FURTHER RESOLVED, that said committee initially consist of ten (10) members to be appointed by the Town Board for terms to expire on December 31, 2014 and that thereafter said members shall be appointed for three (3) year terms to serve at the pleasure of the Town Board.

BE IT FURTHER RESOLVED, that the Town Board may change the number of members and the length of term of appointment of said members by further Resolution of the Town Board.

SUPERVISOR MOORE

Discussion?

COUNCILMAN BREESE

Yes, under discussion, previous to the meeting, a resident asked me about the term issue. Those who are on the Recreation Commission now will be transferred over into the Recreation Committee and we look to stagger those terms and that will be done at a meeting further down the road.

COUNCILWOMAN ZINCK

The only other thing I want to add is as this Resolution states, this has been on the books since 1955 and the purpose for this group has changed so much that this is welcome...

COUNCILMAN BREESE

We have people...

COUNCILWOMAN ZINCK

...addition.

COUNCILMAN BREESE

...knocking at the door to help us on this Committee, so it's...

SUPERVISOR MOORE

And also, with the intent of building a recreation facility in Town, more people on this Commission with input will only help us going forward.

COUNCILMAN MULLIGAN

What's the maximum number of people on the current commission?

COUNCILMAN BREESE

Seven (7).

SUPERVISOR MOORE

Seven (7). Any other...?

COUNCILMAN PAGE

That's state statute.

SUPERVISOR MOORE

Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
		Carried

RESOLUTION #14-179/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilman Breese

WHEREAS, the use of tobacco products and smoking is presently prohibited in many indoor areas and some outdoor areas by laws, rules, or regulations promulgated by the State of New York, the County of Monroe, and the Town of Henrietta, and

WHEREAS, the New York State and Monroe County regulations allow the Town of Henrietta to further restrict smoking by regulating property owned by the Town of Henrietta, and

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WHEREAS, it is the desire of the Town Board to make all real property, both indoors and outdoors, owned by the Town of Henrietta, as well as all Town owned vehicles and equipment smoke free, and

WHEREAS, the Town Board wishes to discourage members of the public from smoking on Town properties and to prohibit employees of the Town of Henrietta from smoking on Town properties.

THEREFORE, BE IT RESOLVED, that all property owned by the Town of Henrietta is hereby declared to be smoke free and that smoking, as that term is defined in Article 13 E of the New York Public Health Law, is hereby prohibited on all real property owned by the Town and in any Town owned vehicles or equipment.

BE IT FURTHER RESOLVED, that employees of the Town of Henrietta found to be in violation of this policy and regulation shall be subject to disciplinary measures by the Town Board.

BE IT FURTHER RESOLVED, that the Town Hall campus be posted as a no smoking area and that a copy of this Resolution be distributed to all employees of the Town of Henrietta forthwith.

SUPERVISOR MOORE

Discussion?

COUNCILMAN PAGE

Yes, under discussion, I'm assuming that the appropriate signage will be purchased and placed for, to make people aware of that?

SUPERVISOR MOORE

Already in progress.

COUNCILMAN PAGE

Thank you.

SUPERVISOR MOORE

Hopefully.

COUNCILMAN PAGE

Thank you, Jack.

COUNCILWOMAN ZINCK

And I just want to say I think it's a good direction. I am not a smoker, I'm not fond of smoking, but I have a lot of questions about the enforcement of this, so I'll be voting no on this.

COUNCILMAN MULLIGAN

Will current smokers be grandfathered in?

COUNCILMAN PAGE

No.

SUPERVISOR MOORE

I don't believe so. I'd also like to thank our Attorney, Mr. Mastrella, and our Deputy Supervisor, Mr. Minotti, for the work that they did on this Resolution. Would you please...

COUNCILMAN MULLIGAN

Has the union agreed to this?

SUPERVISOR MOORE

I don't believe so. I'm not sure they would if we asked them, so I don't, if they want healthy members, they'll probably abide by this.

COUNCILMAN PAGE

But currently in New York State, any facility that's paid for with tax dollars, including schools, hospitals, county office buildings, are already under that regulation and this only merely extends this to the outdoor areas...

COUNCILWOMAN ZINCK

Outdoors.

COUNCILMAN PAGE

...and other properties, including the parks. It's no major, I mean it's the right thing to do.

COUNCILMAN MULLIGAN

Have any other towns done it to your knowledge?

COUNCILMAN PAGE

I have no idea.

SUPERVISOR MOORE

No idea. I know MCC will be doing it.

DANIEL MASTRELLA, TOWN ATTORNEY

They're actually, state wide, there's, a number of localities have passed various laws or regulations, and they vary from municipality to municipality, but over a hundred (100) of them. In Monroe County, I think the only one I'm aware of is, maybe Honeoye Falls.

COUNCILMAN MULLIGAN

The village of Honeoye Falls?

DANIEL MASTRELLA, TOWN ATTORNEY

Yeah, it might be, I can tell you...

COUNCILMAN MULLIGAN

You don't have to check it, Dan. You're probably right.

DANIEL MASTRELLA, TOWN ATTORNEY

I do have it here someplace.

COUNCILMAN MULLIGAN

Does the school district have it, Rick?

COUNCILMAN PAGE

It's law. Yes, they do. Yeah, originally when it first came out years ago, school districts and municipalities spent thousands of dollars (\$1,000s) trying to make smoke free rooms where it had ventilation and stuff for employees, but those have been negotiated out of union contracts and everything's pretty much smoke free. The only change here is the outdoor area.

SUPERVISOR MOORE

Would you please call the roll?

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	No
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye

Carried

RESOLUTION #14-180/2014

On Motion of  
Councilman Mulligan

Seconded by  
Councilwoman Zinck

BE IT RESOLVED, that Rebecca B. Wiesner be and is hereby appointed Town Clerk and Receiver of Taxes for the remaining part of a two (2) year term, expiring December 31, 2015, at the discretion of the Town Board.

SUPERVISOR MOORE

Discussion?

COUNCILMAN MULLIGAN

Congratulations on your appointment and if you need help, yell.

COUNCILWOMAN ZINCK  
Absolutely, congratulations.

REBECCA WIESNER, DEPUTY TOWN CLERK  
I will definitely need help, thank you.

*(Laughter)*

COUNCILWOMAN ZINCK  
You shall have it.

SUPERVISOR MOORE  
Please call the roll.

Duly put to a vote:		
Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
Carried		

RESOLUTION #14-181/2014

On Motion of  
Councilwoman Zinck

Seconded by  
Councilman Page

BE IT RESOLVED, that the following person be hired, effective July 7, 2014:

Ray Clemons, Jr.	Recreation Department, Teen Zoom Counselor @ \$8.50/hr.
------------------	--

BE IT FURTHER RESOLVED, that the following people be re-hired:

Sarah Clauser	Engineering Department, Student Intern (Full-Time) @ \$12.00/hr., from \$11.50/hr., effective August 18, 2014.
---------------	--

John Wolskij	Recreation Department, Seasonal Recreation Attendant @ \$9.00/hr., effective July 3, 2014.
--------------	--

BE IT FURTHER RESOLVED, that the following employee changes be made:

Deborah Arnaud	Recreation Department, Part-Time Afterschool Director, from \$9.50/hr. to \$12.35/hr.,
----------------	--

effective July 13, 2014.

Christina Merlino Engineering Department, Student Intern (Part-Time) @ \$12.00/hr., from \$11.50/hr., effective September 1, 2014.

George McAvinney Seasonal Part-Time Code Enforcement Officer @ \$12.00/hr., effective July 3, 2014.

Rebecca B. Wiesner Town Clerk/Receiver of Taxes @ \$62,525.00, effective July 17, 2014.

BE IT FURTHER RESOLVED, that the rate changes on the attachment – Summer 2014 Pay Increases for the Recreation Department – be made, effective June 29, 2014.

SUPERVISOR MOORE

Discussion? Please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye
	Carried	

RESOLUTION #14-182/2014

On Motion of Councilman Breese

Seconded by Councilman Page

WHEREAS, the 2014 Engineering Budget provides funds for obtaining professional engineering services for Professional Architecture and Engineering Services, and

WHEREAS, the Town of Henrietta has requested proposals from qualified architectural and engineering firms for design services and preparation of an evaluation of Town Buildings and Facilities, and

WHEREAS, the Director of Engineering & Planning has carefully examined all proposals submitted for fairness and equitability for the scope of work to be performed and recommends acceptance of the proposal received from LaBella Associates for the Evaluation of Town Buildings and Facilities Project.

THEREFORE, BE IT RESOLVED, that LaBella Associates, 300 State Street, #201, Rochester, New York 14614 be hereby authorized to provide professional design services for the Evaluation of Town Buildings and Facilities Project, for an amount not to exceed \$43,980.00.

TB July 16, 2014

BE IT FURTHER RESOLVED, that the Director of Finance be authorized to pay said consultant upon successful completion of the Project, and acceptance by the Director of Engineering & Planning.

SUPERVISOR MOORE

Discussion? I know, I'll speak for the staff here at Town Hall, we look forward to an evaluation of this building and maybe seeing what we could do to renovate or, if it isn't cost effective, to build a new one. So please call the roll.

Duly put to a vote:

Councilman Mulligan	voting	Aye
Councilwoman Zinck	voting	Aye
Councilman Page	voting	Aye
Councilman Breese	voting	Aye
Supervisor Moore	voting	Aye

Carried

SUPERVISOR MOORE

That concludes our business part of the Meeting. I do have two (2) people that signed up for public comment. The first one is Cassie Gratton. If you could please come to the podium and your name and address and...

CASSIE GRATTON, 8 STARFLOWER DRIVE

Hello, I'm Cassie Gratton, I live at 8 Starflower Drive. I just wanted to come tonight to introduce myself, because I'm also the Director of the Smoking and Health Action Coalition and so we've been in talks regarding the playgrounds first, but now extending the smoke free area to the campus and providing that assistance with the signage and any educational materials that you would like distributed to the residents. Thank you.

COUNCILMAN MULLIGAN

Thank you.

COUNCILWOMAN ZINCK

Thank you, nice to meet you.

COUNCILMAN PAGE

Thank you very much.

SUPERVISOR MOORE

We appreciate all your help, too. The next one is Mike Stafford.

MIKE STAFFORD, 32 ESSEX DRIVE

Mike Stafford, 32 Essex Drive. Had a, I had one (1) question originally and then I, since, I got a couple more now. One, on my Agenda I didn't have the new hires. We didn't have the, and I printed this off today so maybe it was changed this afternoon

from work. It didn't have the new tax...

SUPERVISOR MOORE  
Right, that was changed.

MIKE STAFFORD, 32 ESSEX DRIVE  
...person, hired person. Okay. Just, when I saw that I didn't, when I heard it I was, so that's one that was added? Okay. And then one eighty-one (181) was added too then?

SUPERVISOR MOORE  
Yes.

MIKE STAFFORD, 32 ESSEX DRIVE  
Okay.

COUNCILWOMAN ZINCK  
The last Resolution.

SUPERVISOR MOORE  
And that was only because we had not made a final decision in time when that was sent out.

MIKE STAFFORD, 32 ESSEX DRIVE  
Okay, I didn't know (*inaudible*). And then, the other question I have is I've asked a couple times about getting the Board Meetings televised. I want to know, I would like to know if any, if you've talked about that at all. I know it's...

SUPERVISOR MOORE  
It was actually brought up tonight...

MIKE STAFFORD, 32 ESSEX DRIVE  
Oh, okay.

SUPERVISOR MOORE  
...by our Counselor. And we talked a little bit about, Brighton's televising theirs...

MIKE STAFFORD, 32 ESSEX DRIVE  
Right.

SUPERVISOR MOORE  
...and none of us wanted, or felt like we wanted to be TV stars.

MIKE STAFFORD, 32 ESSEX DRIVE  
Oh. Well, it's just nice, it's nice for the people who can't come to the meetings, for work or whatever reason, that they get to know what's going on. I mean I can tell you

TB July 16, 2014

I'm flipping through the channels and I probably know more about Brighton than I need to know, but... *(laughter)*

COUNCILWOMAN ZINCK

Actually we just started the discussion and we were talking about televising and then we were talking about the use of iPads and different ways that we might be able to have people tune in to different meetings, so the discussion just began.

MIKE STAFFORD, 32 ESSEX DRIVE

Okay. Okay, and my last thing is when the smoking issue was brought up and the union issue was brought up, as somebody who deals in labor all the time and I heard that they wouldn't agree to it anyways. Well, you'll probably get less fight with the smoking issue from the employees if you went to the leadership and said, "Hey, we want to work something, we want to figure something out here." And then just all of a sudden...

SUPERVISOR MOORE

Well, I would think the leadership of the union would like their union members to be healthy.

MIKE STAFFORD, 32 ESSEX DRIVE

Right...

SUPERVISOR MOORE

It's been proven...

MIKE STAFFORD, 32 ESSEX DRIVE

You are...

SUPERVISOR MOORE

...that by not smoking you are healthier.

MIKE STAFFORD, 32 ESSEX DRIVE

You are probably correct, but it's also, instead of just implementing something, going to them first and saying, "Hey, this is what we want to do and this is why we want to do it." And it sometimes works out better that way, as a guy who's sitting on the other side who knows, who deals with employers all the time, that you're a lot better off going to them first and saying, "This is what we want to try to do," and, than shove something down their throat.

COUNCILWOMAN ZINCK

Point well taken.

SUPERVISOR MOORE

Thank you.

COUNCILMAN MULLIGAN

Is smoking currently prohibited in the trucks?

COUNCILMAN PAGE

Yes.

SUPERVISOR MOORE

It's already...

MIKE STAFFORD, 32 ESSEX DRIVE

Okay.

COUNCILMAN PAGE

It's already been negotiated.

MIKE STAFFORD, 32 ESSEX DRIVE

Right. So, well the question was asked and that's...

SUPERVISOR MOORE

Good point.

MIKE STAFFORD, 32 ESSEX DRIVE

...I don't know the current rules, I just heard the question asked and then I heard the response and it was just...

COUNCILMAN MULLIGAN

That's a fair point.

COUNCILWOMAN ZINCK

Yeah.

MIKE STAFFORD, 32 ESSEX DRIVE

That's my... so, thank you.

COUNCILMAN PAGE

Thank you, Mike.

MIKE STAFFORD, 32 ESSEX DRIVE

Thanks, have a good week.

COUNCILWOMAN ZINCK

Thank you, Mike.

TB July 16, 2014

SUPERVISOR MOORE

That concludes the Meeting for tonight. May I have a motion for adjournment?

The Regular Meeting of the Henrietta Town Board was moved for adjournment by Councilwoman Zinck, seconded by Councilman Page at 7:30 P.M. and was adjourned without objection.

Respectfully submitted,

Rebecca B. Wiesner  
Deputy Town Clerk

**PETITION FOR THE ESTABLISHMENT OF THE  
EXTENSION OF HENRIETTA CONSOLIDATED LIGHTING  
DISTRICT TO BE KNOWN AS PETITION FOR LIGHTING  
DISTRICT EXTENSION No. 12**

PETITION

**TO THE TOWN BOARD OF THE TOWN OF HENRIETTA, MONROE  
COUNTY, NEW YORK:**

The undersigned, being an owner of taxable real property situated on tax account number 188.03-01-052-121 in the Town of Henrietta, Monroe County, New York and hereinafter more fully described, and owning aggregate more than one-half of the assessed valuation of all taxable real property of said proposed consolidated lighting district extension, as shown upon the latest completed assessment roll of said Town, according to the latest completed assessment roll, do hereby petition your honorable body to establish an extension to the Henrietta Consolidated Lighting District Extension No. 12 in the territory hereinafter described which is located in your Town of Henrietta, Monroe County, New York State, outside of any incorporated village and wholly within the said Town of Henrietta.

Your Petitioner requests the establishment of said Extension No. 12 in said district to include the area described in Schedule A hereto annexed and made a part hereof.

Attached hereto is a map and plans showing the boundaries of the proposed district extension. Said maps and plans have been prepared by Bob Edwards duly licensed in the State of New York.

Pursuant to the provisions of the Town Law of the State of New York, as amended, the expense of the maintenance of the lighting district shall be assessed, levied, and collected from year to year from the several lots or parcels of land within the lighting district in proportion as nearly may be to the benefit which each lot or parcel of land in said district will derive therefrom. The maximum amount proposed to be expended for the establishment of the said extension of lighting district and the construction therein of said lighting system including the costs of lands rights, shall be borne by Forest Creek Equity Corp.

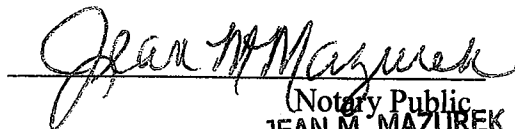
In Witness Whereof, the undersigned has duly signed and set forth below the assessed valuation of real property owned in the area comprising of said Extension No. 12 of the lighting district according to the last completed Assessment Roll.

Donald J. Toranzo, Pres.  
Forest Creek Equity Corp.

STATE OF NEW YORK)  
COUNTY OF MONROE)

SS.:

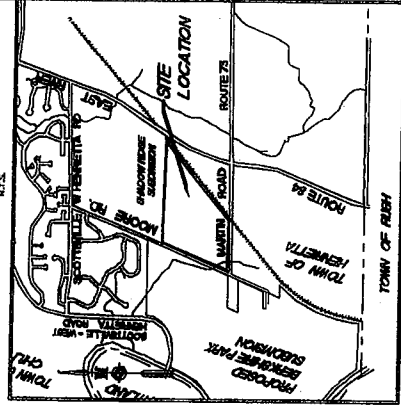
On this 2 day of June, 2014, before me, the undersigned, personally appeared Bernard J. Iacovangelo, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.



Notary Public  
JEAN M. MAZUREK  
Notary Public, State of New York  
Monroe County, #01MA5062265  
Term Expires 6-24-2014



LOCATION SKETCH  
N.Y.C.



<b>DSB</b> Engineers and Architects, P.C. 2794 Ridgeway Avenue, Suite 201, Rochester, New York 14626 ph. 585-277-5230 fax. 585-277-3488	
PROJECT	QUEENS PARK SUBDIVISION
DRAWING TITLE	EXHIBIT "A" QUEENS PARK SUBDIVISION LIGHTING DISTRICT
CLIENT	FOREST CREEK EQUITY CORP. 3240 CHILI AVENUE ROCHESTER, N.Y. 14624
DRAW. NO.	08-12054
DWG. BY	D.A.M.
DESIGN BY	N.F.B.
D.E.S.	5/14
SCALE	1"=200'
DWG. NO.	1 OF 1



## SCHEDULE "A"

QUEENS PARK SUBDIVISION  
LIGHTING DISTRICT

T.A. NO. 188.03-01-052.121

All that tract or parcel of land situated Town of Henrietta, County of Monroe, and State of New York, and being more particularly described as follows:

Beginning at the intersection of the Easterly right of way Moore Road and the Northwesterly property corner of N/F Forest Creek Equity Corp. Tax Map # 168.03-01-052-121 being the POINT OF BEGINNING; thence,

1. North 87° 38' 01" East, a distance of 2,349.73 feet to a point; thence,
2. South 48° 29' 39" West a distance of 2,360.15 feet to a point; thence,
3. South 87° 28' 48" West a distance of 1163.97 feet to a point; thence,
4. South 69° 00' 17" East a distance of 84.65 feet to a point; thence,
5. Northerly, along a curve to the right, having a radius of 30.00 feet, an arc distance of 47.12 feet to a point; thence,
6. North 69° 00' 17" East a distance of 5.25 feet to a point; thence,
7. North 20° 59' 43" East a distance of 629.33 feet to a point; thence,
8. South 84° 12' 57" East, a distance of 181.56 feet to a point; thence,
9. North 20° 59' 43" East, a distance of 249.80 feet to a point; thence,
10. South 87° 38' 01" West, a distance of 190.84 feet to a point; thence,
11. North 20° 59' 43" East, a distance of 764.44 feet to a point; thence,
12. North 20° 49' 22" East a distance of 10.64 feet to the PLACE AND POINT OF BEGINNING.

All as shown on plan prepared by D.S.B. Engineers & Architects, P.C., entitled "Exhibit A", Queens Park Subdivision Lighting District, Project No. 08-12034, drawing 1 of 1.

**AGREEMENT  
FOR  
OUT OF DISTRICT WATER USER**

This AGREEMENT is dated as of the 8<sup>th</sup> day of July 2014, between the Town Board of the Town of Henrietta as Water Commissioners for Henrietta Water District No. 1, herein called the District, and Jay SWIFT herein called the user, as follows:

The user is the owner of real property lying outside the boundary limits of the Water District and outside of any extension thereof, and said user wishes to use the facilities of said Water District for the purpose of furnishing water facilities for a residence dwelling located on 43<sup>7438</sup> Martin Rd. identified as Tax Identification No. 201.01-1-37.22 and being the lands described in a deed recorded in Monroe County Clerk's Office in Liber 11338 of Deeds, page 563, and

The facilities of said Water District are adequate to permit such use, **IT IS AGREED AS FOLLOWS:**

1. The District consents that the users may connect their water service to the existing watermain on Martin Rd in front of the above described premises.
2. The users shall make said connection at their own cost under the supervision and direction of an authorized representative of the District and shall install the same in such manner and under such conditions as are directed by such representative.
3. As a fee for the right to make such connection, the users shall pay to the District all applicable Permit Fees and shall further pay for the use of said water usage charges as are paid by users residing within the District.
4. The users hereby agree that in the event any petition is hereafter circulated for the extension of Henrietta Water District No. 1 so as to include the real property of the users, that the users will sign such petition and consent to the creation of such extension.
5. In addition to the foregoing quarterly user charges, if the user's property is within the boundaries of Extension No. N/A to the Henrietta Water District No. N/A, the user shall pay to the District an annual fee equal to the amount for which the user's property would be assessed for debt service and/or maintenance.
6. The user agrees to be bound by all rules and regulations of said Water District as established by the Town Board from time to time and this Agreement may be terminated or amended by the District at any time by giving sixty (60) days notice in writing to the user.

Out of District Water User (Con't)

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT.

TOWN OF HENRIETTA  
HENRIETTA WATER DISTRICT No. 1

**OWNER**

Town of Henrietta

475 Calkins Road

Henrietta, New York 14467

**PROPERTY OWNER(S)**

Jan Swift  
Printed

JENNIFFER SWIFT  
Printed

437 MARTIN RD  
Address

w. Henrietta NY 14586  
City State Zip Code

(081) 513 8992  
Phone Number

By: \_\_\_\_\_

Jack W. Moore  
(Supervisor)

(CORPORATE SEAL)

By: \_\_\_\_\_

By: \_\_\_\_\_

Attest \_\_\_\_\_

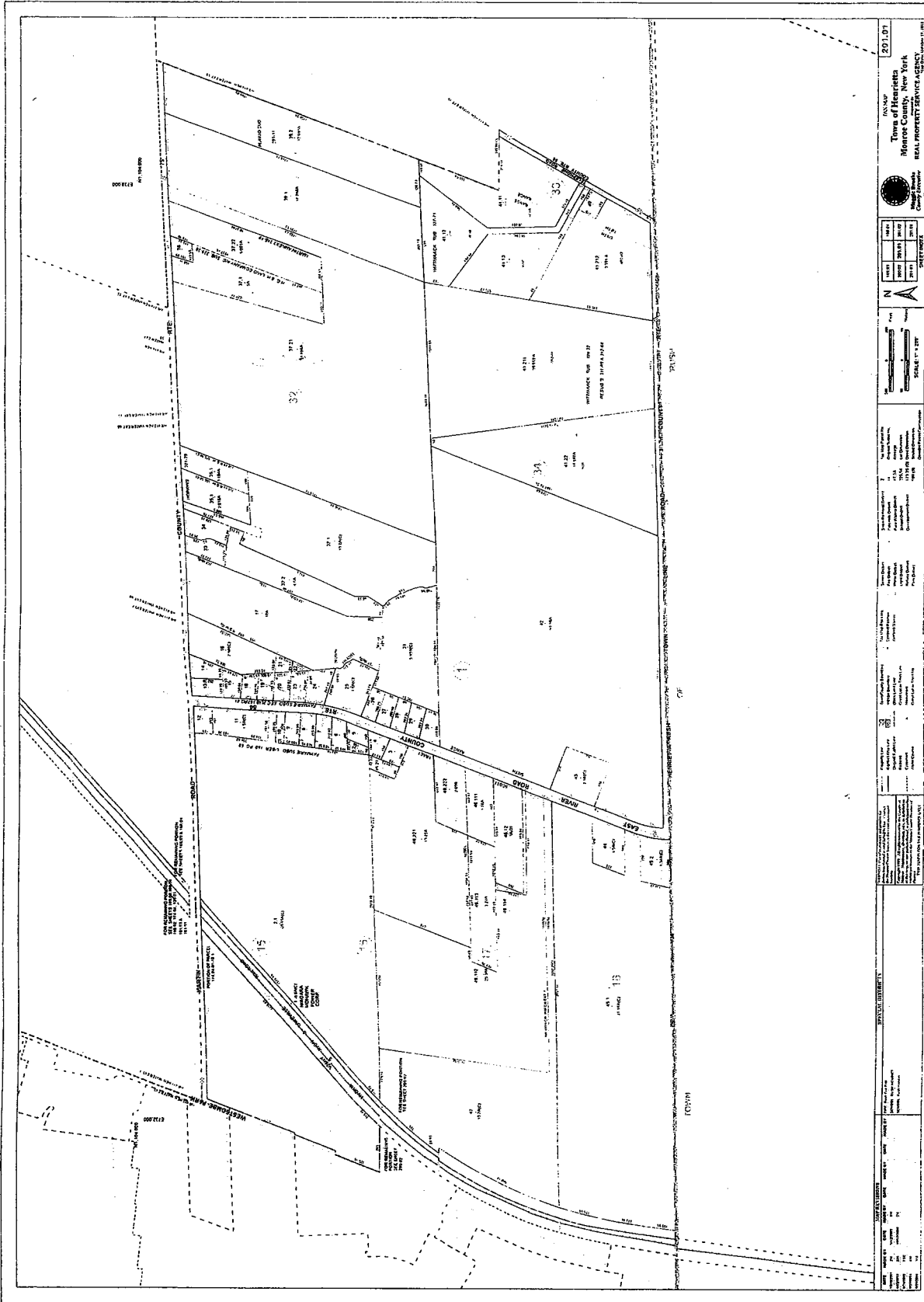
Address for giving notices  
\_\_\_\_\_  
\_\_\_\_\_

Attest Jan Chase

Address for giving notices

437 Martin Road  
\_\_\_\_\_

NOTE: Must be signed in the presence of the Henrietta Town Clerk.



2013

**Town of Henrieville**  
 Monticello County, New York  
 REAL PROPERTY SERVICES

1:100

SCALE 1" = 100'

N

1998	2000	2002	2004	2006	2008	2010	2012	2013
1998	2000	2002	2004	2006	2008	2010	2012	2013

This map is a reproduction of the 1998 map of the Town of Henrieville, Monticello County, New York, as shown on the attached map. The map is a reproduction of the 1998 map of the Town of Henrieville, Monticello County, New York, as shown on the attached map. The map is a reproduction of the 1998 map of the Town of Henrieville, Monticello County, New York, as shown on the attached map.

### ABANDONMENT OF EASEMENT

THIS INDENTURE, made the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between THE TOWN OF HENRIETTA, a municipal corporation organized under the laws of the State of New York , with offices located at 475 Calkins Road, Henrietta, New York 14467, being the Party of the first part and 150 Josons Drive, LLC. Have offices at 150 Josons Drive, Rochester NY, 14623, being the Parties of the Second Part.

WHEREAS, that the Party of the First Part is the Grantee of the following Storm Sewer easement; said easement recorded in Liber 8223 of Deeds, page 610 in the office of the Clerk of the County of Monroe, covering certain lands and tenements, of which the lands hereinafter described in part, and

WHEREAS, the Party of the First Part, at the request of the Parties of the Second Part, has agreed to give up and surrender all rights in the lands hereinafter described unto the Parties of the Second Part,

NOW THIS INDENTURE WITNESSETH, in consideration of One Dollar and 00/100 (\$1.00), lawful money of the United States, paid by the Parties of the Second Part, the Party of the First Part does grant, release and quitclaim unto the Parties of the Second Part, all interest on said lands described in Schedule "A", to have and to hold the lands and premises hereby released and quitclaimed to the Party of the Second Part, their heirs, successors and assigns.

IN WITNESS WHEREOF, the Party of the First Part has executed this release the day and year first written above.

TOWN OF HENRIETTA

By \_\_\_\_\_  
Jack W. Moore, Supervisor

STATE OF NEW YORK)  
COUNTY OF MONROE)

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individuals(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Tax Account No. 161.03-1-24.1  
Property Address: 150 Josons Drive

THIS IS NOT  
A BILL

# COUNTY OF MONROE

## COUNTY CLERK'S RECORDING PAGE

THIS IS YOUR  
RECEIPT

RETURN TO:

Box 138

INDEX DEED

BOOK 9223 PAGE 610

NO. PAGES 3

INSTRUMENT EASEMENT AGREEMENT

BY JARVEE ASSOCIATES  
THE TOWN BOARD of the Town of Henrietta

### MORTGAGE TAX

FILING FEE	10.00
3 PAGE FEE	9.00
TRANSFER FEE	.00
AFFIDAVIT FEE	8.00
CAP GAINS FEE	.00
MISC FEE	.00
<b>TOTAL</b>	<b>27.00</b>

SERIAL # \_\_\_\_\_

CITY/TOWN \_\_\_\_\_

S.M.A. \_\_\_\_\_

TRANS. AUTM. \_\_\_\_\_

TOTAL \_\_\_\_\_

.00 CSH: .00 CHK: 27.00  
CASHIER: MUZDAKIS, KATHLEEN M

PAID AT RECORDING

STATE OF NEW YORK  
COUNTY OF MONROE

RECORDED ON 07/01/92 AT 14:07:01

BOOK 8223 PAGE 610 OF DEED

PATRICIA L. MCCARTHY  
MONROE COUNTY CLERK

### TRANSFER TAX

TRANSFER TAX 19067

AMOUNT .00

PAID AT RECORDING

STORM SEWER EASEMENT

Doc 138 wtd

THIS INSTRUMENT, made the 25<sup>th</sup> day of March, 1992, between JARVEE ASSOCIATES, a New York Partnership, with offices at 277 Alexander Street, Suite 710, Rochester, New York, hereinafter called "Grantor", and THE TOWN BOARD OF THE TOWN OF HENRIETTA, Monroe County, as Commissioners of the Henrietta Drainage District, such District being a public improvement district of the Town of Henrietta, Monroe County, New York, organized under the laws of the State of New York, herein called the "Grantee".

WITNESSETH, that the Grantor, in consideration of One or More Dollars (\$1.00) lawful money of the United States, and other good and valuable consideration paid by the Grantee does hereby grant and release unto the Grantee, its successors and assigns forever,

A PERPETUAL EASEMENT for storm drainage and flood control purposes. To enter upon the lands hereinafter described, and to lay, maintain, operate, repair, reconstruct, replace, enlarge and improve a storm sewer line or lines, including manholes and all other appurtenances and/or flood control devices over, through, under, across and upon said land hereinafter described; it being expressly agreed that the Grantee, its successors and assigns, shall have at all times the right to enter on said lands to remove trees, shrubs, brush, debris, dams, buildings and structures and that the Grantor, his distributees and assigns shall keep said land free from trees, shrubs, brush, debris, dams, buildings and structures, but may use the lands for farm crops, lawns, pastures and other uses which in the sole judgment of the Grantee do not conflict with the use of said lands for storm drainage and flood control purposes; and the Grantor, his distributees and assigns hereby release the Grantee, its successors or assigns from any and all claims by reason of any damages resulting to said lands, or to lands not granted, from any use which may be made of the rights herein granted both upon the original entry and upon future re-entries. All sewer lines, manholes and appurtenances shall be and remain the property of the Grantee after installation. The Grantor accepts the consideration paid for this easement in full settlement of any and all claims of any nature whatsoever arising out of the granting and exercise of this easement.

THIS GRANT AND EASEMENT shall at all times be deemed to be and shall be a continuing easement and covenant running with the land and shall include the appurtenances and all the estate and rights of the Grantor in the subject premises which are more particularly described in Schedule "A" which is attached hereto and made a part hereof.

AND SAID Grantor covenants as follows:

FIRST, that the Grantee shall quietly enjoy the said premises;

SECOND, that the Grantor will forever warrant the title to said premises;

THIRD, that, in Compliance with Section 13 of the Lien Law, the Grantor will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal the day and year first above written.

JARVEE ASSOCIATES

BY: Stephen P. Vasile  
STEPHEN P. VASILE, MANAGER

RECORDED  
MAR 11 1992  
112/142

STATE OF NEW YORK)  
COUNTY OF MONROE ) SS:

On this 25<sup>th</sup> day of March, 1992, before me personally came STEPHEN P. VASILE, who, being by me duly sworn, did depose and say that he resides in Pittsford, New York; that he is the Manager of JARVEE ASSOCIATES, the Partnership described in, and which executed, the within Instrument and that he signed his name thereto on behalf of said Partnership.

Michael J. Ringrose  
Notary Public

Tax Account No. 161.030-01-001

MICHAEL J. RINGROSE  
Notary Public, State of New York  
Monroe County  
My Commission Expires 11/21/94

✓

0 0 0 0 3 3 3 6 1 2

**SCHEDULE "A"**  
**STORM SEWER EASEMENT GRANTED**  
**TO THE TOWN OF HENRIETTA**  
**MONROE COUNTY, NEW YORK**

ALL THAT TRACT OR PARCEL OF LAND, being part of Town Lot 7, 5th Range, Township 12, Range 7 situate in the Town of Henrietta, County of Monroe and State of New York, and being more particularly bounded and described as follows:

BEGINNING AT A POINT on a curve on the north line of Josens Drive said point being 423.45 feet as measured along the north line of Josens Drive from the east line of John Street; thence N 45° 35' 02" E along course 41 a distance of 395.67 feet to a point; thence S 44° 24' 58" E along course 42 a distance of 20.00 feet to a point; thence S 45° 35' 02" W along course 43 a distance of 395.67 feet to a point on a curve on the north line of Josens Drive; thence on a curve to the left along the north line of Josens Drive and being course 44 having a radius of 75.00 feet a delta angle of 18° 19' 28" and an arc length of 20.06 feet to the point of beginning.

Comprising an area of 0.1015 acres as shown on subdivision map "John Street Industrial Park" prepared by MRS Group, P.C. and filed in the Monroe County Clerk's Office in Liber 267 of Maps, page 99.



TOWN OF HENRIETTA  
SAFETY DEPARTMENT  
MEMORANDUM

July 10, 2014

To: Supervisor Moore and the Town Board  
From: Chuck Marshall, Safety Officer  
Subject: Award Installation of Generator

The Town of Henrietta submitted a project request, in conjunction with the County of Monroe, for FEMA Grant consideration to purchase and install a backup generator for the Public Works Building. We received notice that reimbursable grant funding for the project was approved in September of 2012.

I solicited quotes from three electrical contractors for the installation of the backup generator for the Public Works Building (a summary is attached). The low quotation was submitted by Unlimited Electric in the amount of \$31,640.00. Upon review of the quotes submitted, only Kaplan Schmidt has certified Generac Technicians to perform the installation. Kaplan Schmidt is an authorized distributor of Generac Generators. Unlimited Electric is not an authorized dealer nor are their technicians certified by Generac. Although Kaplan-Schmidt's quote is slightly higher at \$32,685.00 based on the qualifications and technical expertise of Kaplan-Schmidt personnel I recommend award of the installation of the backup generator for the Public Works Building to Kaplan Schmidt Electric, 50 Saginaw Drive, Rochester, New York 14623 for the amount of \$32,685.00.

SUMMARY OF GENERATOR INSTALLATION QUOTATIONS

Contractor	Quote amount
Unlimited Electric	\$ 31,640.00
Kaplan Schmidt Electric	\$ 32,685.00
Landmark Electric Inc	\$ 40,978.00

**KAPLAN-SCHMIDT ELECTRIC, INC.**

Electrical Contractors

50 Saginaw Drive  
Rochester, NY 14623  
(585) 328-0130

# Proposal

Page 1 of 1 pages

TO: Town of Henrietta  
475 Calkins Road  
Rochester, NY 14623

JOB NUMBER: DATE:  
01/14/14

ATTENTION:  
Chuck Marshall  
RE:  
Henrietta DPW  
Generator Installation

*We hereby submit specifications and estimates for:*

**Mechanical and Electrical work to install 150KW Generator and 800AMP Service rated Automatic Transfer Switch at the DPW building.**

**Work includes installation of gas regulator and final connections**

**All wiring to generator and ATS.**

**All trenching and rigging by others.**

**Underwriter's Inspection is included.**

<b>Electrical Material</b>	<b>\$ 11,045.00</b>
<b>Electrical Labor</b>	<b>\$ 12,700.00</b>
<b>Mechanical work</b>	<b>\$ 8,940.00</b>
<b>Total Cost</b>	<b>\$ 32,685.00</b>

**NYS SALES TAX IS NOT INCLUDED .**

*We Propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of: Thirty-two Thousand Six Hundred Eighty-five----- Dollars (\$32,685.00).*

*Payment will be made as follows:*

**Net 30 Days**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

**Authorized**

**Signature: Eric F. Schmidt President**

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Acceptance of Proposal -**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature:

Signature:

Date of Acceptance:

**KAPLAN-SCHMIDT ELECTRIC, INC.**

**50 SAGINAWDRIVE, NY 14623**

**585-328-0130**

**CHUCK MARSHALL**

**TOWN OF HENRIETTA DPW**

**CHUCK, KAPLAN-SCHMIDT ELECTRIC HAS BEEN IN BUSINESS SINCE 1988. WE HAVE PROVIDED EQUIPMENT AND INSTALLATION OF OVER 100 GENERATORS FOR COMMERCIAL, MUNICIPAL, INDUSTRIAL AND RESIDENTIAL CUSTOMERS ACROSS UPSTATE NEW YORK AND OHIO. WE CURRENTLY HAVE ON STAFF TWO CERTIFIED INSTALLERS FOR GENERAC GENERATORS, INCLUDING STARTUP AND MAINTENANCE. WE LOOK FORWARD TO THE INSTALLATION OF YOUR NEW GENERATOR, AT YOUR DPW FACILITY. PLEASE CONTACT ME IF WE CAN ANSWER ANY OTHER QUESTIONS ABOUT OUR ABILITY TO PROVIDE YOU WITH YEARS OF A WORRY FREE INSTALLATION. THANK FOR THE OPPORTUNITY TO BE OF SERVICE TO YOU.**

**ERIC F. SCHMIDT**



**PRESIDENT**



# Unlimited Electric

February 3, 2014

Town of Henrietta  
475 Calkins Road  
Henrietta NY 14467  
ATTN: Chuck Marshall  
RE: DDW Generator  
REVISED 1/31/14

Dear Mr. Marshall,

Unlimited Electric realizes you have a choice in your electrical servicing and we thank you for entrusting us with your electrical needs. Detailed below is a description of the planned work and the associated cost:

- Provide labor & material to install 1 150KW natural gas generator, Generac Model #5G0150GSH1 and fully automatic 800amp 3 phase service disconnect rated transfer switch at DPW building.
- Install existing 800amp service cable into new transfer switch.
- Install new service cable between transformer and transfer switch.
- Wire generator.
- Installation of natural gas piping from existing gas meter to generator location.
- Gas meter may need to be upgraded, not included.
- NOTE: Site prep and excavation for gas and electric is not included. Utility Company charges not included. Start up and factory commissioning not included. Generator, transfer switch, battery, remote annunciator, etc. not included.
- Total labor & material \$31,640.00
- Material deposit \$18,000.00
- Due when complete \$13,640.00
- Master Electrician License #M3699

The specifications listed are satisfactory and hereby accepted.  
Unlimited Electric, Inc. is authorized to perform the work as specified above.

X \_\_\_\_\_  
Signature

6136 Marcus Way  
Farmington NY 14425  
tel: 585-223-2157



# Unlimited Electric

February 14, 2014

Town of Henrietta  
475 Calkins Road  
Henrietta NY 14467  
ATTN: Chuck Marshall

Dear Mr. Marshall,

Unlimited Electric, Inc. has been a registered Guardian Dealer since 2002. We have installed residential and commercial fully automatic natural gas and propane generator systems. We have recently partnered with a local vendor, Better Power, to enhance our training and generator availability to our customers. Listed below are 3 commercial installations we have performed.

Get It Straight, Dr. Terry Giangreco  
750 Pittsford Victor Rd  
Pittsford, NY 14534  
585-248-5100

Town of Rush  
804 W. Rush Road  
Rush NY 14543  
585-533-1770

Carousel Properties  
Sandra Rueckwald  
184 Carousel Lane  
Canandaigua NY 14424  
585-393-9323

If you need any further information or have any questions, please feel free to call on me. Thank you.

Sincerely,

Brian Post  
Unlimited Electric  
314-8900

6136 Marcus Way  
Farmington NY 14425  
tel: 585-223-2157

# LANDMARK ELECTRIC INC

January 11, 2014

Town of Henrietta  
475 Calkins Road  
Henrietta, N.Y. 14467

Attention: D. Chuck Marshall Jr.

Reference: New Generator Installation

Dear Chuck,

I am please to provide you with the following price for the electrical work associated with the generator installation at the Town of Henrietta DPW. Our scope of work is as follows.

1. Install a new 150KW natural gas generator supplied by the Town.
2. Install an 800-amp transfer switch supplied by the Town.
3. Furnish and install the necessary conduit and wire to feed the new transfer switch. The new switch will be installed on a concrete pad outside the building.
4. Remove the existing feeders from the main distribution panel and connect them from the transformer to the new 800-amp Service Entrance rated transfer switch.
5. Reroute the existing conduits from the main distribution panel to the transfer switch.
6. Furnish and install new conduits from the transfer switch to the generator.
7. Furnish and install through the previously installed underground conduits the starting circuits and the branch circuits to the generator for the block heater and battery charger.
8. Make the necessary wiring connections to the existing panel.
9. All excavation, backfill, restoration and the concrete pad are by the Town of Henrietta.
10. Make the connections to the existing gas meter and the generator using the existing underground gas line. The existing gas line needs to be 3" for the volume required for a 150KW generator. We believe the existing line is only 2" and will need to be replaced.

**Material and Labor \$ 40,978.00**

General Comments:

- Material sales tax has not been included in our proposal.
- All necessary electrical permits and inspections are included in this proposal.
- We have not included any utility company charges in our proposal.
- Prevailing labor rate is not applicable.
- All trash to a dumpster provided by others.
- All work has been figured for standard A-shift working hours.

Thank You for the opportunity to submit this proposal. Should you have any questions please contact our offices at 359-0800.

Respectfully,  
Landmark Electric Inc.

Russell Corcoran

50 COMMERCE DRIVE • P.O. BOX 93280 • ROCHESTER, NEW YORK 14692  
PHONE 585-359-0800 • FAX 585-359-0802



585.359.7092  
hplinfo@libraryweb.org

Henrietta Public Library  
455 Calkins Road  
Rochester, NY 14623

# 14-173/2014

## Memo

**To: Leann Case**  
**Date: June 16, 2014**  
**Re: Items to surplus**

If you could please put this in for a town board meeting when other surplus items are being done.

To request that the Town Board declare the following items as surplus:

### Inventory

- #353 File-Legal, 2 Card Drawer 1978
- #555 Carrel-4' Diameter, Table & Bench 1978
- #558 Carrel-4' Diameter, Table & Bench 1978
- #559 Carrel-4' Diameter, Table & Bench 1978
- #1024 Bookshelf Revolving 1978

Thank you.





**INTERMUNICIPAL AGREEMENT**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the **COUNTY OF MONROE**, a municipal corporation with offices at 39 West Main Street, Rochester, New York, 14614, hereinafter referred to as "County", and the **TOWN OF HENRIETTA**, with offices at 3850 East Henrietta Road, Henrietta, New York, 14467, hereinafter referred to as "Town" and collectively County and Town hereinafter referred to as the "Parties".

**WHEREAS**, the County presently operates a Dog Park authorized under Parks Law Section 323-20, with locations currently at Ellison Park and Greece Canal Park;

**WHEREAS**, the Parties desire to enter into an agreement for the Town to operate a Dog Park in conformity with that established by the County and to provide for reciprocal benefits for the use of County and Town off-leash dog areas; and

**WHEREAS**, the Town will establish a Dog Park on Town Park property located at 3850 East Henrietta Road; and

**WHEREAS**, the Monroe County Legislature has authorized the execution of an agreement with the Town by Resolution No. \_\_\_\_\_ of 2014, adopted on \_\_\_\_\_, 2014, attached as Attachment "A"; and

**WHEREAS**, the Town is authorized to execute this agreement with the County, hereinafter the "Agreement", pursuant to Resolution No. \_\_\_\_\_ of 2014, adopted on \_\_\_\_\_, 2014, attached as Attachment "B"

**NOW, THEREFORE**, in consideration of the mutual covenants and agreement hereinafter set forth, the Parties hereto mutually agree as follows:

Section 1. RESPONSIBILITIES

A. TOWN Responsibilities:

1. The Town shall adopt the County requirements detailed in Parks Law Section 323-20(C): (1) Designated off-leash areas; (2) Licenses and Permits; (3) Dogs only; and (4) Rules and Regulations; attached hereto and incorporated herein as Attachment "C".
2. The Town shall create Dog Park Rules consistent with Monroe County Dog Park Rules, in which the Town shall be responsible for enforcing in the Town Dog Park.
3. The Town shall establish the Dog Park on Town park property in a 2.5 acre area, enclosed with a chain link fence and a locked gate accessible to permit holders with an issued code.

4. The Town shall provide defined areas for small dogs (25 lbs. or less) and large dogs (dogs of any weight), which shall include appropriate signage designating such.
5. The Town shall provide dog waste bags in a dispenser in each defined area, along with a disposal container, and dog water fountains.
6. The Town shall charge Henrietta residents an annual fee of \$24 per dog to register and/or renew each Dog Park permit.
7. The Town shall specifically enroll and/or renew Henrietta residents only.
8. Town registered users shall be permitted reciprocal rights of entry into County Dog Parks.
9. The Town shall be responsible for maintaining its Dog Park and enforcing its Dog Park Rules.

B. COUNTY Responsibilities

1. The County shall provide the Town with Dog Park Tags, the cost of which shall be reimbursed by the Town annually. However, the County shall provide said Tags for 2014 at no cost to the Town.
2. The County shall share its 4-digit Dog Park gate access code with the Town.
3. County registered users shall be permitted reciprocal rights of entry into the Henrietta Dog Park.
4. The County shall be responsible for maintaining the County Dog Parks and enforcing its Dog Park Rules.

Section 2. FEE

The Town hereby agrees to pay the County for the above Dog Park Tags. Payment for said tags shall be made annually pursuant to a bill submitted by the County to the Town. The Town shall have thirty (30) days to pay the County from the date said bill is delivered to the Town.

Section 3. TERM

1. The term of this agreement shall be for five (5) years, from July \_\_\_\_, 2014 to July \_\_\_\_, 2019.
2. This Agreement may be renewed for up to three (3) additional terms of five (5) years each upon the mutual written consent of the Parties.
3. Either party may terminate this Agreement upon sixty (60) days written notice to the other party, provided however that all services undertaken prior to said notice shall be completed before the termination hereunder is effective, unless waived by the party receiving the services.

Section 4. AUTHORIZED AGENTS.

Monroe County designates the Director of the Department of Parks and the Town of Henrietta designates the Town Supervisor, as the "Authorized Agents" for all communications pursuant to this Agreement.

Section 5. REQUIRED STANDARD CLAUSES FOR COUNTY CONTRACTS.

Appendix "A" contains the standard clauses for all Monroe County contracts and is attached hereto and is hereby made a part of this Agreement as if set forth fully herein.

**IN WITNESS WHEREOF**, the Parties have hereunto set their hands and seals as of the day and year first above written.

**COUNTY OF MONROE**

By: \_\_\_\_\_

Maggie Brooks  
County Executive

**TOWN OF HENRIETTA**

By: \_\_\_\_\_

Jack Moore  
Supervisor

STATE OF NEW YORK)  
COUNTY OF MONROE) SS:

On this \_\_\_\_ day of \_\_\_\_\_, 2014 before me, the undersigned, a Notary Public in and for said State, personally appeared **MAGGIE BROOKS**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK )  
COUNTY OF MONROE ) SS:

On this \_\_\_\_ day of \_\_\_\_\_, 2014 before me, the undersigned, a Notary Public in and for said State, personally appeared **JACK MOORE**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

**ATTACHMENT A**  
**(Monroe County Resolution No. \_\_\_\_ of 2014)**

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**DRAFT**

**ATTACHMENT B**  
**(Town of Henrietta Resolution No. \_\_\_\_ of 2014)**

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**DRAFT**

**ATTACHMENT C**  
**(Monroe County Parks Law Section 323-20(C))**

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**DRAFT**

**APPENDIX A**  
**(Standard Clauses for County Contracts)**

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**DRAFT**

## TOWN OF HENRIETTA CONFERENCE PROCEDURES

The Town conference procedures are outlined below. Please remember any time an employee attends conferences or seminars requiring time away from his or her standard daily duties, a conference request form must be completed. This requirement pertains to all conferences even when there is no cost to the Town.

1. Employee or other responsible party completes the conference request form attaching conference description and cost details including a mileage estimate prepared in MapQuest (or similar) if a personal vehicle is to be used. Mileage will be reimbursed per the IRS mileage rate in place.
2. The Department Head reviews and if approves, submits the packet to the Finance Director. Please allow at least 15 business days prior to conference for approval. The packet must include:
  - a. Department Authorized Conference Request Form
  - b. Conference literature, documenting cost and description of conference.
3. Director of Finance reviews packet and verifies funding. If approved, it is forwarded to the Supervisor for authorization. If not approved, entire packet is returned to originating department.
4. **Once approved by the Supervisor, packet is returned to department for scanning of fully approved Conference Request Form and documentation into KVS for processing. If the conference requires air travel or hotel accommodations, the Town credit card must be used to secure the airfare and booking. Please see the Director of Finance for use of the credit card.**
5. Finance prepares checks for mailing. Any documents that need to be included with the check must be brought to Finance at least two days before check processing. Petty cash reimbursement for parking, etc. will be reimbursed post conference.
6. Pertaining to payment for meals and incidentals, the Town uses the Federal per diem schedule published in October of each year. Please refer to this schedule to determine the daily rate for the specific town or city in which the conference is being held. **Please note, the Town will only pay the per diem for conferences requiring overnight stay.** The first and last calendar day of travel is calculated at 75%.
7. Upon return to work from the conference, attendee must submit receipts for hotels, parking, tolls, etc. and **Proof of Daily Conference Attendance** document. There is a form available on the Town wide drive in the Finance folder for attendance.

# TOWN OF HENRIETTA

475 Calkins Road  
Henrietta, NY 14667

## PROOF OF CONFERENCE ATTENDANCE

Conference Attendee:

---

Name of Conference:

---

Location of Conference:

---

Date/dates of Conference:

---

I hereby attest the attendee was present at the conference and attended the seminars/lectures.

---

Conference Registrar

---

Date

# TOWN OF HENRIETTA – CONFERENCE REQUEST FORM

TO: \_\_\_\_\_

FROM: \_\_\_\_\_

DATE: \_\_\_\_\_

**Request the following employees (indicate title):**

\_\_\_\_\_

\_\_\_\_\_

**Be allowed to attend the following conference/seminar:**

Name of conference/seminar: \_\_\_\_\_

Dates/times of conference/seminar: \_\_\_\_\_

Location of conference/seminar: \_\_\_\_\_

**For the following purpose or to achieve the following results:**

\_\_\_\_\_

\_\_\_\_\_

**The cost of which is detailed as follows:**

*Please complete only those items that apply to the conference.*

Notes/Vendor Information

					ESTIMATE	ACTUAL
<b>REGISTRATION</b>	<b>Number</b>	<b>Rate</b>				
Per Person						
Special Group Rate						
<b>VEHICLE USE</b>	<b>Miles</b>	<b>Days</b>	<b>Rate</b>			
Personal Vehicle						
Car Rental						
<b>MEALS</b>	<b>Days</b>	<b>Per Diem Rate*</b>	<b>Notes</b>			
Per Diem Meals.			Breakfast = .25 days Lunch = .25 days Dinner = .50 days			
Special Conf. Meals						
<b>LODGING</b>	<b>Number of Rooms</b>	<b>Nights Staying</b>	<b>Room Rate</b>			
Single Room						
Double Room						
<b>TRAVEL</b>	<b>Number</b>	<b>Trip Cost</b>				
Air Fare						
Cab Fare Reimb.						
<b>MISCELLANEOUS</b>	<b>Tolls</b>	<b>Parking</b>	<b>Fuel</b>			
Reimbursements						
				<b>TOTALS:</b>		

Receipts are required for any reimbursements to the employee.  
\*Note: Per Diem Rate is based on the Federal Rate Schedule.

**Accounts being charged:**

**The following approvals have been obtained:**

DEPARTMENT HEAD	DATE	EMPLOYEE SUPERVISOR	DATE
FINANCE DEPARTMENT	DATE	DEPARTMENT ACCOUNTING	DATE
TOWN SUPERVISOR	DATE		